HOW TO USE YouSendIt.com TO SEND YOUR UPDATED Notebook Certification FILES TO TeqSMART.

First you must create an account—follow this link: https://www.yousendit.com/signup.php and fill in the appropriate fields.

Click “SUBMIT”
You will get a confirmation page then check your email account for the activation email.

Get Started With YouSendIt:

- Download YouSendIt Express
- Download Outlook Plug-in

When you go back to the home page of YouSendIt.com or follow the links to start sending files be sure to “Log In.”

When logged in, fill in all the necessary information.
1. type in "training@tequipment.com;"
2. type in “Updated NB certification lesson;”
3. type in your name and the school you are from;
4. Select “Browse” and find the Notebook file you wish to upload;
5. Select “SEND IT.”

This will send TeqSmart a notice that your file is ready to be uploaded.