

The Committee on Assessment met on December 11, 2023 and February 5, 2024

1. **Assessment survey rollout in March 2024.** Donald Sutherland from the *Office of Assessment and Institutional Effectiveness* presented a draft of a survey to gauge the effectiveness of assessment. Based on the recommendations of the committee several measures were incorporated into the design of the survey, including:
 - 1.1. Our input was taken into account when preparing questions
 - 1.2. The different survey populations were clearly defined as general faculty, people who participated regularly in assessment activity, heads and personnel of AES units and students. Each population will be given a different survey.
 - 1.3. The following clear principle was reiterated: the survey is to get feedback on how to improve the assessment experience for the campus community with shared governance in mind and ***not*** to measure top-down the level of commitment to assessment.
 - 1.4. As such, it is our hope that the campus community will participate widely when the office of assessment circulates the survey in March. ***The point is to provide feedback.***
2. **The General Education Council**, which was formed with the hopes of overseeing general education at Lehman and potentially assess it, was brought to our attention as a body that can potentially report to our committee. Given that the GEC would need to report to many different stakeholders to serve a meaningful function, we felt that any decision we took would be hasty. The committee voted to charge Devrim Yavuz with discussing how this body could work moving forward with different interested parties.