PLEASE READ, COMPLETE AND RETURN ATTACHED REGISTRATION PACKET BY 6/26/10 FOR JULY PROGRAM OR BY 7/24/10 FOR AUGUST PROGRAM

MUST INCLUDE:

- **REGISTRATION FORM** (COMPLETE, SIGN AND DATE FORM)
- **RULES AND REGULATIONS** (READ, SIGN AND DATE FORM)
- **PHYSICAL EXAM FORM** (HAVE PHYSICIAN COMPLETE AND RETURN)
- **BIRTH CERTIFICATE COPY**
- **TUITION BALANCE DUE** *(AFTER DEPOSIT IS MADE) OR TOTAL DUE:*

**REMINDER: JULY DEPOSITS DUE 6/5/10**

**REMINDER: AUGUST DEPOSITS DUE 7/12/10**
Aug. Full-day (D-1): $50; Aug. Half-day (D-2, D-3, E, F): $50

**JULY BALANCES DUE 6/26/10***
PACKAGE A-1: FULL-DAY (AGES 6-8) $1100 *(OR TOTAL DUE: $1350)*
PACKAGE A-2: AM HALF-DAY (AGES 6-8) $635 *(OR TOTAL DUE: $735)*
PACKAGE A-3: PM HALF-DAY (AGES 6-8) $535 *(OR TOTAL DUE: $635)*
PACKAGE B: PM HALF-DAY (AGES 9-12) $515 *(OR TOTAL DUE: $615)*
PACKAGE C: PM HALF-DAY (AGES 13-15) $495 *(OR TOTAL DUE: $595)*

**AUGUST BALANCES DUE 7/24/10**
PACKAGE D-1: FULL-DAY (AGES 6-8) $615 *(OR TOTAL DUE: $665)*
PACKAGE D-2: AM HALF-DAY (AGES 6-8) $295 *(OR TOTAL DUE: $345)*
PACKAGE D-3: PM HALF-DAY (AGES 6-8) $275 *(OR TOTAL DUE: $325)*
PACKAGE E: PM HALF-DAY (AGES 9-12) $275 *(OR TOTAL DUE: $325)*
PACKAGE F: PM HALF-DAY (AGES 13-15) $285 *(OR TOTAL DUE: $335)*
LEHMAN COLLEGE CONTINUING EDUCATION
CHILDREN / TEEN SUMMER PROGRAM REGISTRATION FORM

Complete (type or print) the entire form. PACKAGE(S): __________________________________________

Indicate letter (A-F) of package

CHILD / TEEN INFORMATION:
Student ID. #: Birth Date: Month---Day---Year Age: Current/Fall Grade: Sex: M or F

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Last Name First Name

Street address and apartment # City, State, Zip code

PARENT / GUARDIAN INFORMATION:

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Last Name First Name

Home Phone Number Business Phone Number

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Cell Phone Number Emergency Contact Number

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PERSON(S) ASSIGNED TO DROP OFF AND PICK UP CHILD:
I, the Parent/ Guardian designate the following person(s), to drop off and/or pick my child from the July Afternoon Program:

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Last Name First Name

Home Phone Number Cell/Business Phone Number

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I, the parent/guardian, of the child listed above, have read the attached Children’s Program Rules and Regulations.

SIGNATURE OF PARENT / GUARDIAN _______________________________________ DATE ____________________

Return Registration form to: Lehman College Continuing Education
250 Bedford Park Blvd. West, Carman Hall, Room 129
Bronx, New York 10468

OFFICE USE ONLY
Tuition Fee Paid:_________
Date:___________________
LEHMAN COLLEGE CONTINUING EDUCATION
MORE THAN A CAMP
Pre-College Rules and Regulations

We welcome you and your child to our programs. Our goal is to provide quality instruction in academic and recreational classes. In order to achieve this goal, we ask that you read and go over these Rules and Regulations with your child.

ARRIVAL Students are required to be on time! Parent/Guardians must adhere to scheduled drop-off procedures. Sign-In is required for students ages 6-8. Students 9-15 can sign-in independently. Students who arrive late must go directly to their first class and will be admitted at the teacher’s discretion. Teachers will not wait for latecomers.

DISMISSAL Students will be dismissed according to the pick-up procedure. Sign-out is required for students ages 6-8. Students will only be released to those listed on the Emergency Contact Form ONLY. Students 9-15 can be dismissed without sign-out only with written consent. Parent/Guardian or designated person can pick up a child early by signing out at the office, Caman Hall Rm. 129.

Students not picked up on time may result in the child being brought to Public Safety and later taken to the Police Precinct. You MUST CALL if the student cannot be picked up on time, 718.960.8512!

CLASSES Parents/guardians are not permitted to sit in the child’s class. Parents/guardians may be invited to observe the last session. Invitations are made by Teachers at their discretion. Some classes have windows where classes can be observed without disruption. Students will not be allowed to leave the classroom during class for any reason. Escorts will accompany students to restroom during class breaks or in between sessions.

DRESS CODE Students should wear appropriate clothes for the activities they are doing. NO FLIP FLOPS, tight clothing, mid-drifts, dresses or skirts. Students are sometimes asked to move about or sit on the floor and such clothing can create safety issues or create an environment not conducive to learning. Please SEE DRESS CODE under APEX rules and regulations for appropriate attire for classes held at the Apex – swimming, dance, martial arts, etc.

FOOD & DRINKS Eating is not permitted in the classrooms. Students must bring their own lunch. Glass bottles and items that need refrigeration are not permitted. Food & Drink rules are strictly followed to ensure the health and safety of students. Students are allowed to purchase items from cafeteria vending machines but will not be allowed to purchase items in either cafeteria (Speech and Theatre Building or Caman Hall).

ELECTRONICS Cell phones and other electronics, including but not limited to Ipods, GameBoy, PSP, etc., are not allowed. Items used/played with during program hours will be confiscated and held until parent/guardian comes for it. If you need to reach your child during program hours, you may contact the escorts directly or call our office at 718.960.8512 and we will locate your child for you.

ID Students must carry a valid Lehman College I.D. card at all times. ID Room schedule can be found at www.lehman.edu. ID’s must be brought to the first class.
# Lehman College Continuing Education

## More than a Camp

### Pre-College Rules and Regulations

**Behavior**

The following is a list of behavior expectations for all students:

- **Respect others** - Use of appropriate language and noise volume, acceptance of other's race, religion, sex or difference, keeping out of each other's personal space is encouraged.

- **Respect school property and environment** - Students are encouraged to pick up after themselves and provide support to teachers and escorts in maintaining a safe and productive environment.

- **Be safe** - Students are required to follow teacher or escorts instructions on safety at all times. Students are required to stay with their escorts at all times. Male escorts supervise and accompany male students. Female escorts do the same for female students.

**Students causing multiple disruptions, threatening harm or physically hurting anyone will be removed from the program without a refund to parent/guardian. For less severe behavior challenges, parents will be contacted by phone and/or letter with a warning of student removal.**

### Apex

**Failure to comply with these guidelines may result in exclusion from attending Apex class.**

**Locker Rooms**

All students must use the locker room for changing and disrobing into swimming apparel. Students are required to have their own combination lock for their lockers. Lockers are not allowed to be used as overnight storage for anyone. Male students are accompanied and supervised by male escorts in the male locker room. Female students are accompanied and supervised by female escorts in the female locker room.

**Apex Dress Code**

Students require one-piece bathing suits and swim trunks of nylon or nylon/lycra for all swimming classes. Bikinis, cut off shorts, t-shirts are not acceptable at any time. Swim caps are required for hair longer than 4". Students not in proper attire will remain pool side and not be allowed to participate in class. All other classes require comfortable clothing that allows student ease of movement. Ex. Yoga pants, t-shirts, white-soled sneakers. No dresses, cut off shorts, jeans, flip flops, etc. Disrobing is prohibited in the common areas of the Apex, including but not limited to the hallways, stairwells, and the balcony.

**Pool Area**

Students must observe the following while attending pool classes:

- **Showers** - ALL STUDENTS must SHOWER before leaving the locker room to enter pool area.
- **Entering/Exiting** - ALL STUDENTS must ENTER and EXIT the pool area by way of the locker room and rear hallway. Escorts accompany the students and remain pool side during the course of the class.
- **Entering Pool** - ALL STUDENTS must report to the seating area at deck side and await the instructor's directions. STUDENTS may not enter the pool without the instructor present.

I have read and explained to my child, ______________________________, what is expected of him/her. I am aware that failure of my child to follow the rules and regulations may result in removal from the program and/or individual classes and I would not be entitled to a refund or credit for the registered classes.

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<th>Signature of Parent or Guardian of Minor(s)</th>
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Additional Children can be listed here: Office Use Only

| STUDENT ID | STUDENT ID | STUDENT ID | STUDENT ID |
EMERGENCY POLICY

The Office of Public Safety at Lehman College (718)960-8228 is responsible for 24-hour protection of all persons and property at Lehman College. In case of an emergency situation, all Continuing Education staff and faculty members are instructed to call Public Safety's emergency number (718)960-7777 to report the accident or sudden illness or in cases of extreme emergency, to request an ambulance. In the case of an accident or emergency, every attempt will be made to contact the parent or guardian of a minor child. However, please be advised that in the case of an accident or extreme emergency, the Office of Public Safety will take whatever immediate action deemed necessary in the best interest of the child's safety and security.

MEDICAL RELEASES – LIABILITY STATEMENT

Participation in all recreational sports facilities and programs is on a voluntary basis. Lehman shall not be liable for any injuries, damages or other such losses which individuals may incur while using the facilities or participating in recreational sports programs. Individuals specifically assume all risks of injuries, damages or other such losses while using any equipment or facilities at Lehman, or while participating in any program, exercise or activity at Lehman or on Lehman's premises. Participants waive any and all claims against Lehman, its trustees, officers, agents, and employees for any such losses.

CONSENT AND INDEMNIFICATION FOR MINORS

I do hereby voluntarily consent to have my child (children) participate in the various activities available to Continuing Education students on the Lehman College campus and in The APEX and I understand and acknowledge that the Board of Trustees of the City University of New York, the City of New York, the State of New York and all the units, divisions and departments administered by the Board of Trustees of the City University of New York, it servants, agents, employees and persons associated or affiliated with them, shall have no responsibility for loss, damage, or injury to person or property not caused primarily by an agent of Lehman College, and I do assume all such risks and agree to indemnify the College for any and all claims arising from the operation of this agreement.

PHOTOGRAPHY, VIDEO AND DOCUMENTATION RELEASE

I agree that you may photograph or video my child or use my child’s name, class, artistic or written work during attendance in any of the Children’s Programs and that you retain the rights to use these visual images or written documentation to use for promotional materials, e.g. brochures, flyers, posters, advertisements without compensation to my child.

Please check the following for Photography, Video and Documentation Release:  Yes_______  No_______

Please complete and sign:

____________________________________________   ________________
Signature of Parent or Guardian of Minor(s)                             Date

Participating

____________________________________________
Child Name Participant 1

____________________________________________
Child Name Participant 2

____________________________________________
Child Name Participant 3

____________________________________________
Child Name Participant 4