

Health Information Management

FREE CAREER INFORMATION SEMINARS:

SATURDAY, AUG. 28, 10:30 AM, CARMAN 129 OR TUESDAY, SEPT. 7, 6:30-8 PM, CARMAN 129

A comprehensive program that provides students with the skills necessary to begin a career in Health Information Management. Key subjects include how to manually file claims; trace delinquent claims; appeal denied claims; monitor compliance with regulations; and to extract coding information from the medical record. Students may apply for certificates in Medical Record Technician; Physician Office Billing; Medical Record Coder; Medical Billing and Coding; Electronic Health Records.

In the coding program, students become proficient at both ICD-9-CM and CPT-4 Coding. After obtaining work experience, students may be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder – Hospital Exam (CPC-H); the American Health Information Management Association (AHIMA) CCA (Certified Coding Associate) Exam and/or Certified Coding Specialists (CCS) exam.

MEDICAL RECORD TECHNICIAN

Medical Terminology/Anatomy & Phys. I

Medical Terminology/Anatomy & Phys. II *prereq. Med. Term./Anatomy & Phys. I*

Medical Record Science

PHYSICIAN OFFICE BILLING

Medical Terminology/Anatomy & Phys. I

Medical/Surgical/Dental Office Procedures

Medical Billing: Inpatient, Outpatient and Physicians' Offices

Computerized Medical Billing *prereq. Medical Billing*

Coding for Physician Services: CPT HCPS LEVEL 2

MEDICAL RECORD CODER

Medical Terminology/Anatomy & Phys. I

Medical Terminology/Anatomy & Phys. II *prereq. Med. Term./Anatomy & Phys. I*

Medical Record Science

Human Diseases (Pathophysiology) *prereq. Med. Term./Anatomy & Phys. II*

Coding for Physician Services: CPT HCPS LEVEL 2 *prereq. Med. Term./Anatomy & Phys. II*

ICD-9-CM Coding *prereq. Human Diseases*

Coding Internship *prereq. ICD-9-CM Coding and Med. Rec. Science*

MEDICAL BILLING & CODING

Medical Terminology/Anatomy & Phys. I

Medical Terminology/Anatomy & Phys. II *prereq. Med. Term./Anatomy & Phys. I*

Medical Record Science

Human Diseases (Pathophysiology) *prereq. Med. Term./Anatomy & Phys. II*

Coding for Physician Services: CPT HCPS LEVEL 2

prereq. Med. Term./Anatomy & Phys. II

ICD-9-CM Coding *prereq. Human Diseases*

Coding Internship *prereq. ICD-9-CM Coding and Med. Rec. Science*

Medical Billing: Inpatient, Outpatient and Physicians' Offices

NEW Billing Internship (*prereq. Medical Billing*)

Computerized Medical Billing **RECOMMENDED** (*prereq. Medical Billing*)

ELECTRONIC HEALTH RECORDS

(*Prerequisite: education or work experience in health records maintenance and requirements, physicians' office management, medical billing/coding*).

Online Electronic Health Records

COMING SPRING 2011 Electronic Health Records Internship

Medical Terminology/Anatomy and Physiology I

MRP 80/\$305 LEHC

Sec. 1: Mon., 6:30-9 pm

Sept. 27-Dec. 13 (11 sessions)

Sec. 2: Sat., 9:30 am-12 pm

Sept. 25-Dec. 11 (11 sessions)

Medical Terminology/Anatomy and Physiology II (*prereq. MRP 80*)

MRP 81/\$370 LEHC

Sec. 1: Sat., 9:30 am-12:30 pm

Sept. 25-Dec. 18 (12 sessions)

Sec. 2: Thurs., 6:30-9:30 pm

Sept. 23-Dec. 16 (12 sessions)

Medical Record Science

MRP 18/\$370 LEHC

Wed., 6:30-9:30 pm

Sept. 15-Nov. 24 (11 sessions)

Medical/Surgical/Dental Office Procedures

MRP 50/\$305 LEHC

Wed., 7-9:30 pm

Sept. 22-Dec. 11 (no class Nov. 10)

(11 sessions)

Human Diseases (Pathophysiology)

(*prereq. MRP 81*)

MRP 90/\$295 LEHC

Wed./Fri., 6:30-9:30 pm

Aug. 25-Sept. 24 (8 sessions)

A Lehman College graduate and a Continuing Education student who earned a certificate in Medical Billing and Coding, **Mildred Espinosa**, states that:

“Overall the curriculum is very good! The staff and director are phenomenal -- friendly and offer lots of professional support and feedback. I tell others, **why go elsewhere when it's all here, close to home, at Lehman!**”