

**LEHMAN COLLEGE
CITY UNIVERSITY OF NEW YORK
OFFICE OF THE REGISTRAR**

COURSE/SECTION CHANGE FORM

1
SEMESTER / YEAR

Use this form to cancel or modify a course entered in LCSS. All entries on this form (except building and/or room changes) require the written approval of the appropriate dean. **ONLY** when a room is needed enter "TBA" (to be assigned) otherwise leave blank.

CANCELLATIONS/MODIFICATIONS ONLY

C (Cancellation) M (Modification)	4-DIGIT CODE	COURSE DISCIPLINE & NUMBER	COURSE SECTION (Include alpha code for sections on bell schedule)	CHANGE OF TIME-enter days/hours only if section has no alpha code (off bell schedule)	CHANGE OF BUILDING AND/OR ROOM	CHANGE OF INSTRUCTOR	COMMENTS (Combined, co- req, cross-listed, meets with, etc. (If cross-listed or meets with, indicate limits for both course sections.
C	0123	PSY 166	A01				
M	0123	PSY 166	A01		G/201	From name - Le... SS 01/24/07	M... S...

DEPARTMENT/PROGRAM HEAD: _____
SIGNATURE _____ DATE _____

DEAN: _____
SIGNATURE _____ DATE _____