



The City University of New York
Federal Work Study X-SITE Job Description
Academic Year 2020-2021

Company Name	Telephone No.:
Urban Architectural Initiatives RA PC	212 979 1510
Company Address	Location Address:
233 Broadway, Suite 2150 NY NY 10279	Same
Date Submitted	Location Supervisor:
9/24/20	Anthony Shitemi
Additional Location Supervisor's Name and Email	Location Supervisor Email
Jorge Chang - jchang@uai-ny.com	tshitemi@uai-ny.com

****Submit separate forms for each job description**

Job Title: NYC Accelerator Internship Program Intern

Number of Positions Available: 1

Job Description: (Please attach job description if necessary):

- Assist with sustainability analysis during the design phases.
- Documentation of sustainability and energy measures taken.
- Calculate the embodied carbon content of all specified materials and develop a list of low carb alternatives. Work with office interior designer to develop this.
- Must have good communication skills and ability to work individually and with others.

Please indicate if any special skills are necessary for this position:

Proficiency with AutoCAD and Revit desired. Adobe Creative Suite, and MS Office Suite ability.


Hours of Work Available per week (no more than 25 hours per week):

15 to 25 hours.

Work is available during the following days and hours:

Any week days.

Print Supervisor Name
Anthony K. Shitemi, AIA

Supervisor Signature


Date
 9/24/20

Central Office Use Only

CunyFirst Job Codes: 999 812

CunyFirst Company/Vendor Codes: 0000000 630

Pay Rate: \$17.00

****All positions begin on or after the first day of classes. All positions terminate on the last day of finals. The FWS coordinator will provide you with the applicable dates.**