



**The City University of New York
Federal Work Study X-SITE Job Description
Academic Year 2020-2021**

Company Name	Telephone No.:
Company Address	Location Address:
Date Submitted	Location Supervisor:
Additional Location Supervisor's Name and Email	Location Supervisor Email

****Submit separate forms for each job description**

Job Title: _____

Number of Positions Available: _____

Job Description: (Please attach job description if necessary):

Please indicate if any special skills are necessary for this position:

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Hours of Work Available per week (no more than 25 hours per week):

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Work is available during the following days and hours:

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Print Supervisor Name

Supervisor Signature

Borge Santos

Date

Central Office Use Only

CunyFirst Job Codes: 999 812

CunyFirst Company/Vendor Codes: 0000000 628

Pay Rate: \$17.00

****All positions begin on or after the first day of classes. All positions terminate on the last day of finals. The FWS coordinator will provide you with the applicable dates.**