



Memorandum

To: Administrators of College Assistants, Student Aides and IT Hourly
From: Eric Washington, HR Director *EW*
Subject: College Assistant and Student Aide new minimum wage
Date: February 8, 2017

In accordance with the agreement between the University and its Classified Staff Unions, effective 1/6/2017 all College Assistants, Student Aides and IT Hourly employees received a contractual rate increase which was reflected on the pay check of 1/19/2017. If you would like to know the current rate of your employee, please send us an email at human.resources@lehman.cuny.edu. Please note that the new pay rate changes are not currently reflected in LOMRS or CunyFirst.

Additionally, CUNY is implementing a phased-in minimum wage increase for hourly employees; currently only College Assistants are affected by this change. Below are the effective dates and phased-in minimum wage rates:

Effective Date	Minimum Hourly Rate	Lehman College Pay Date
12/31/2016	\$12.00 per hour	02/16/2017
12/31/2017	\$13.50 per hour	To be determined
12/31/2018	\$15.00 per hour	To be determined

All College Assistants making less than \$12.00 per hour as of 12/31/2016 will be paid at the new minimum rate of \$12.00 per hour; this change will be reflected on the paycheck dated February 16, 2017.

The current incumbent rate, effective 05/01/2016 pursuant to the recent DC37 contract, for College Assistants with more than 2 years of service will remain at \$12.13 per hour. No future changes are expected for any College Assistant who is already making more than \$12.00 per hour.

Information regarding Student Aide minimum wage will be provided after clarification from New York State. The current minimum pay rate for Student Aides is \$9.00 per hour.