Job Description

Job Title: Provost and Senior Vice President for Academic Affairs
Job ID: 5379
Location: Lehman College
Full/Part Time: Full-Time
Regular/Temporary: Regular

GENERAL DUTIES

The Provost ensures that teaching and research at the College meet the highest academic standards and high quality academic programs are supported, strengthened and developed to attract and retain undergraduate and graduate students. The Provost provides the vision and leadership to build on the strengths of the College, and contributes to the advancement of “Achieving the Vision” the College’s strategic plan which advocates for excellence in teaching, research and learning, enhanced student success, institutional effectiveness and a commitment to engagement and community service. As the Chief Academic Officer, the Provost promotes Lehman College's academic vision across and beyond the campus and contributes to building the institution's academic reputation and national and international visibility through dynamic and strategic leadership of five schools: Arts and Humanities; Education; Natural and Social Sciences; Continuing and Professional Studies; and the new School of Health Sciences, Human Services and Nursing. The portfolio of Academic Affairs also includes the Divisions of Enrollment Management and Undergraduate Studies and Online Education, along with the Library, the Office of Institutional Research, Planning and Assessment, the Office of Research and Sponsored Programs, and the Office of Responsible Research. The Provost participates in University-wide planning and academic initiatives; capitalizes on opportunities for academic collaborations within the College, across the University, and externally; supports collaborative efforts between Lehman College and its principal feeder community colleges; collaborates with administrators and faculty on alumni and community engagement initiatives, the expansion of public and private support for faculty research, scholarships and institutional priorities, strengthening the College's connections with New York City schools (K-12), and with the implementation of the CUNY Pathways to Degree Completion Initiative. These responsibilities are carried out within the context of a strong system of shared governance.

This position is available as early as July 1, 2012.

OTHER QUALIFICATIONS

An earned doctorate or other terminal degree coupled with 8-10 years of successful senior level academic leadership and a distinguished teaching and scholarly record meriting appointment as a tenured full Professor in one of the College's academic departments are required.

Preferred Qualifications include:
- Commitment to the mission of a public senior college in a large urban setting.
- Strong academic leader with a successful record of curricular innovation and the development of programs and services to cultivate excellence in scholarship, innovation in teaching, a dynamic research environment and creative activities.
- Commitment to rigorous undergraduate and graduate education and the development of programs that strengthen student success.
- Solid experience in organizational leadership, human relations, financial planning and management, budgeting, strategic planning/implementation, and establishing and maintaining collaborative relationships within and beyond the campus to support institutional priorities and fundraising.
- Leadership style that is collaborative, empowering, and inclusive which inspires confidence and builds community.
- Ability to work effectively and with transparency within a collective bargaining and shared governance environment.
- A commitment to diversity.
- Evidence of effective communication and interpersonal skills.

COMPENSATION

It is an Executive Compensation Plan position: salary and benefits are competitive.

BENEFITS

CUNY offers a comprehensive benefits package to employees and eligible dependents based on job title and classification. Employees are also offered pension and Tax-Delayed Savings Plans. Part-time employees must meet a weekly or semester work hour criteria to be eligible for health benefits. Health benefits are also extended to retirees who meet the eligibility criteria.

HOW TO APPLY

Lehman College has retained Academic Search to assist in the search for Provost. To express interest or to nominate a colleague, please send an electronic application (curriculum...
vitae, cover letter describing relevant experience, and the names and contact information for five references (who will not be contacted without permission) to: LEHMAN@academic-search.com.

For a confidential discussion about this opportunity, please contact Dr. Jessica Kozloff at jsk@academic-search.com.

CLOSING DATE

The position will remain open until filled with review of applications to begin March 1, 2012. However, to ensure full consideration, applications must be received by March 22, 2012.

JOB SEARCH CATEGORY

CUNY Job Posting: Executive

EQUAL EMPLOYMENT OPPORTUNITY

We are committed to enhancing our diverse academic community by actively encouraging people with disabilities, minorities, veterans, and women to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion. EO/AA Employer.