Configuring Your Student Email on Mac's Mail App

Accessing your mail from a desktop client can be an efficient way to keep up with your Lehman email. In order to correctly configure your email account with Mac's Mail App just follow the following steps:

Start your Mail App from your Dock or your Applications Folder.
The first time you open the App you get the screen below.
Enter your info on this screen as screen below and click Continue.

Figure 1

On the next screen enter the Incoming Mail Server as **pod51010.outlook.com**, and re-enter your username and password as shown in Figure 2. Then hit Continue.
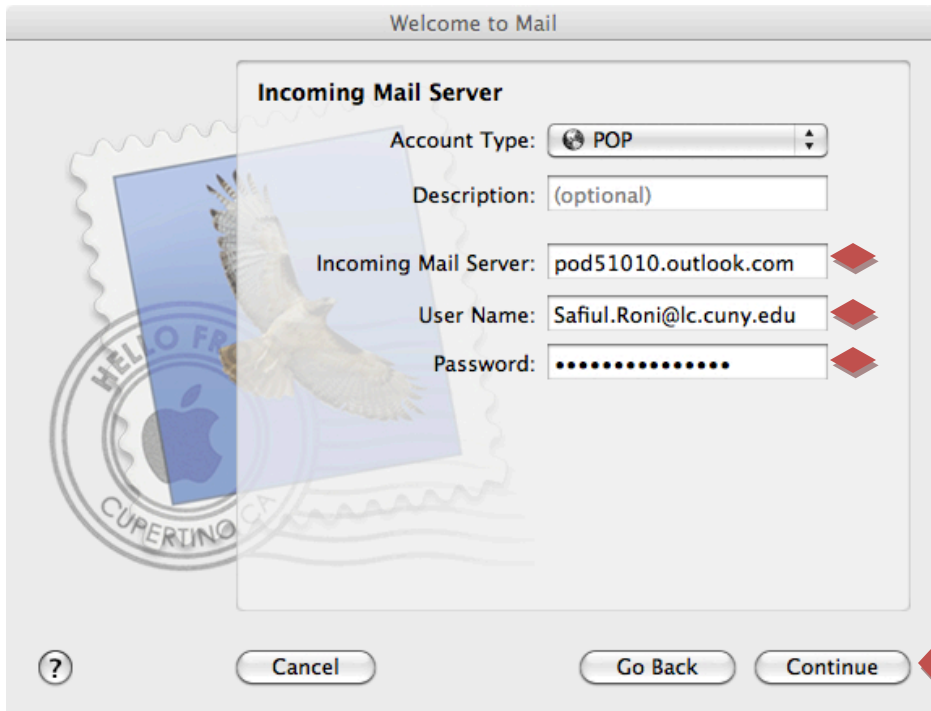
Figure 2

On the next screen enter the Outgoing Mail Server as **pod51010.outlook.com**, and re-enter your username and password as shown in Figure 3. Make sure "**Use only this server**" and "Use Authentication" are checked off. Then hit Continue.
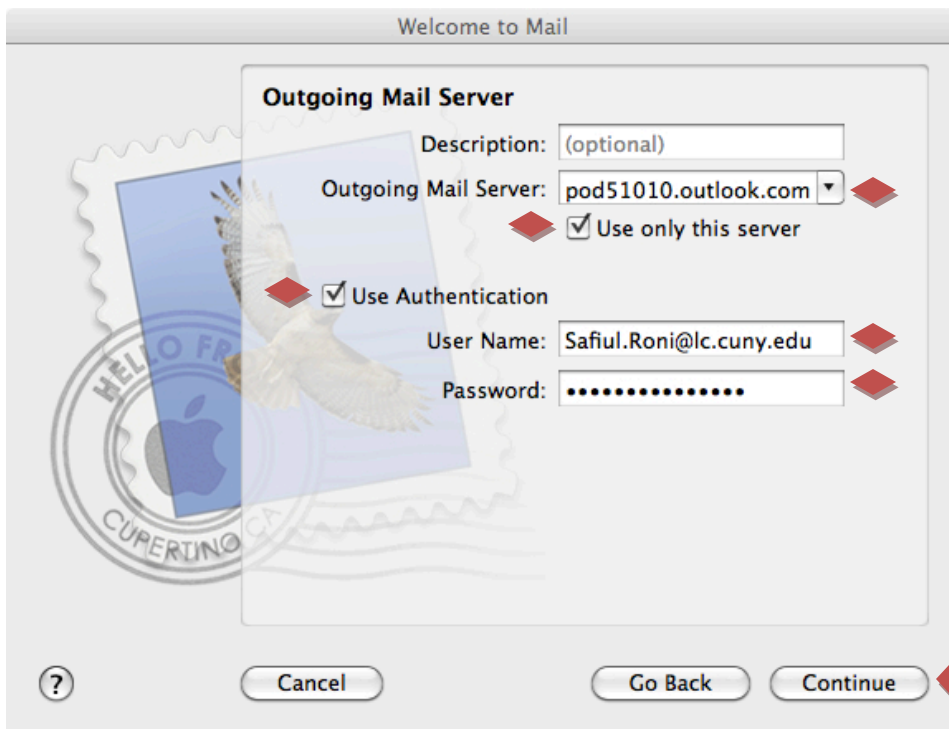

Figure 3

On the last screen you will get a summary of your servers. Make sure "**Take account online**" is checked and click on Create.
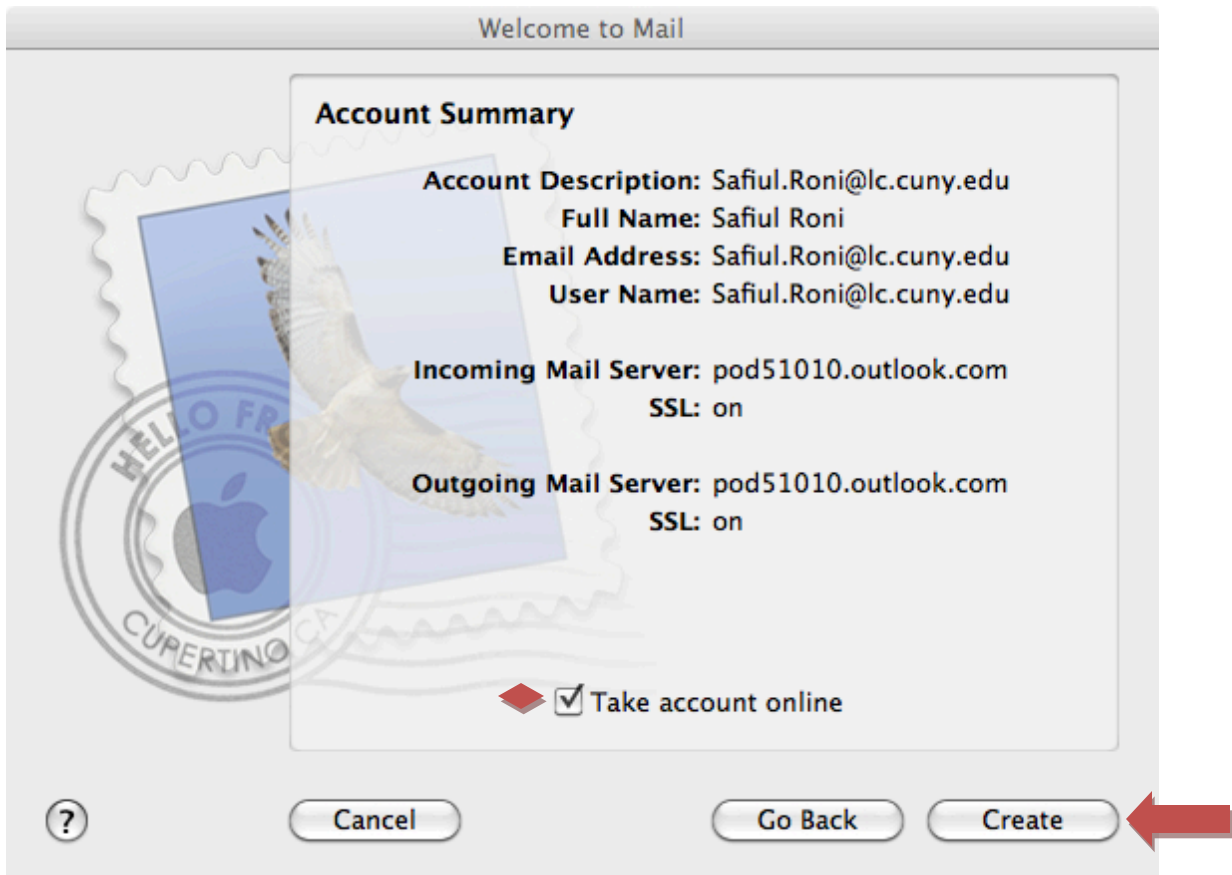
After this you will be taken to your Inbox and your email should start coming in.

If you have any questions please contact the Help Desk by phone at (718) 960-1111 or by coming into the Academic IT Center in Carman Hall Room 108.