



LEHMAN
COLLEGE

OFFICE OF
GRADUATE
ADMISSIONS

Shuster Hall, Room 150
250 Bedford Park Blvd West
Bronx, NY 10468

Phone: 718-960-8702
Fax: 718-960-5860
www.lehman.edu

Graduate Admission Application to the Master's Degree in Counselor Education (School Counseling emphasis)

Program

Code: TCE 248 School Counseling (48 credits)

Semester September 200__

Note: Lehman College does not discriminate on the basis of age, sex, race, color, creed, national origin, physical or mental disability, sexual orientation, marital status, alienage or citizenship status, or veteran's status.

Application deadline: March 1st for the Fall semester only.

Part A - Personal Information

Last Name	First Name	Middle Name	Prior Name
Mailing Address		Apt.	
City	State	Zip Code	Country (if non-U.S.A.)
Daytime Telephone Number		Evening Telephone Number	
E-mail Address			
Social Security Number -- --	Date of Birth	Gender <input type="radio"/> Male <input type="radio"/> Female	
Are you a U.S. Citizen? <input type="radio"/> Yes <input type="radio"/> No	Immigration Status <input type="radio"/> U.S. Permanent Resident	*OFFICE USE ONLY* <hr style="width: 50%; margin: 0 auto;"/> Paid <hr style="width: 50%; margin: 0 auto;"/> Processed	
Country of Birth	Alien Registration (I-551) card #		
Country of Citizenship	<input type="radio"/> Other (specify type of visa)		

****Proof of immigrant or naturalized citizenship status must be shown in the Graduate Admissions Office when submitting this application. Copies of official documents are not accepted.***

"The college reserves the right to deny admission to any student if in its judgment, the presence of that student on campus poses an undue risk to the safety or security of the college or the college community. That judgment will be based on an individualized determination taking into account any information the college has about a student's criminal record and the particular circumstances of the college, including the presence of a child care center, a public school or public school students on the campus."

Important Note for All Students: To be eligible for New York State resident tuition rates, you must prove that you have been a New York State resident and that you are either a U.S. citizen or permanent resident or that you possess an eligible non-immigrant status. The information requested will be used to determine if you qualify for the New York State resident rate. **A failure to answer these questions will require you to complete the City University Residency Form.**



Where were you and each of your parents born? Check one in each column	You	Mother	Father
Born in the United States, excluding Puerto Rico or U.S. Territories	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Born in Puerto Rico or U.S. Territories	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Born outside of the United States	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Country you most identify with: _____

Is a language other than English spoken at home? Yes No

Which language are you most comfortable with? _____

Have you been a New York State resident for the past 12 months? Yes No

If yes, please give the month and year New York State residency began _____

Did you file a New York City/State resident income tax return during the past twelve months? Yes No

Did you file a federal income tax return during the past twelve months? Yes No

List below all your addresses *during the past five years*, starting from your *current* address and working backwards: (Attach a separate sheet of paper if necessary).

From	To	Complete Address
_____ Month Year	_____ Month Year	_____ _____ City State Zip Code
_____ Month Year	_____ Month Year	_____ _____ City State Zip Code

F-1 Student Visa Candidates:

Please provide contact information for the individual who will act on your behalf if you are not currently in the United States. This person will receive information about your admission status.

Last: Name:	First Name:	Mailing Address:	Apt.
City:	States:	Zip Code:	Telephone Number:

Part B- Educational Background

Applicants who have completed any degree or coursework at Lehman College after 1993 do not need to request a transcript from Lehman. This includes undergraduate, graduate, and non-degree courses.

Undergraduate/Graduate College or University	Date of Attendance	Major	Degree (if applicable)	Date Conferred	GPA



Part C- Admissions Requirements for M.S.Ed. in Counselor Education:

Note: Students admitted only for the Fall term. Application deadline is March 1. All five items below must be submitted to Graduate Admissions office along with the application by the deadline:

- 1) Undergraduate transcripts demonstrating a completed bachelor's degree with a 3.0 (B) grade point average** from an accredited college or university **and original transcripts from all prior undergraduate and graduate institutions.**
- 2) Three letters of recommendation evaluating your potential as a professional K-12 school counselor** in terms of your leadership, advocacy, collaboration, program coordination, counseling, technology, and cultural diversity skills. These letters should be from college/university faculty, former supervisors, and K-12 school counselors and building leaders.
- 3) Five School Counselor Essay Questions:**
 - A. Write one 500-word essay:** What motivates you to become a professional school counselor (K-12)? (Include your academic and personal skills and interests and how your career and college experiences have prepared you and discuss any anomalies in your undergraduate record.)
 - B. Write four 150- word essays:**
 - What are important roles for professional school counselors in K-12 schools?
 - What have you learned about yourself from interacting with people whose cultures differ from yours?
 - What experience do you have as a leader, advocate, and change agent in K-12 schools and colleges/universities?
 - What policies and procedures can school counselors change in K-12 schools to help close achievement and opportunity gaps that stop all students from graduating from school career- and college-ready?
- 4) Standardized test scores:** Submit **Liberal Arts & Sciences Test (LAST)** passing scores if you are a New York State certified teacher or plan to certify; all other candidates submit Graduate Record Exam (**GRE**) scores.
- 5) Resume**

Continuation Requirements

- Meet with a faculty advisor to plan courses and for registration course approvals each semester.
- Purchase and maintain student membership, including liability insurance, through the American School Counseling Association (ASCA) for coverage during all pre-practica, practicum, and internship experiences (provide proof of appropriate coverage to faculty and site supervisors).
- If conditions were placed on initial matriculation, all conditions must be met by the completion of the first 12 credit hours.
- 18 credits in beginning counseling courses with a minimum 3.0 (B) GPA, a completed practicum supervision agreement form signed by the K-12 practicum placement site supervisor, and permission of the clinical coordinator are required prior to placement in practicum.
- 36 credits in counseling courses with a minimum 3.0 GPA, a minimum of a grade of B in EDG 707, Practicum in Counseling, a completed internship supervision agreement form signed by the K-12 internship site supervisor, and permission of the clinical coordinator are required prior to placement in internship.
- Demonstrated counseling, leadership, and advocacy skills through school-based and classroom projects, and national school counseling association membership.

Graduation Requirements

- Completion of 48 approved graduate credits of study in counseling.
- A minimum Grade Point Average of 3.0 (B).
- Successful completion of two semesters of internship (600 hrs).
- School counseling action research project.
- An e-portfolio of papers, school counseling program artifacts, and videotaped school counseling sessions.

Statement of Agreement

- I understand that all applications and supporting documents received by Lehman College become the property of Lehman College and cannot be returned or sent elsewhere.
- I hereby certify that the statements made in this application are true and complete and will be treated confidentially for institutional purposes only.
- I understand that any omission or misstatement of mine in this application, whenever discovered, may result in the voiding of my admission or registration and the receipt of no credit from Lehman College.
- I understand that the application fee cannot be waived or refunded.
- I understand that the submission of the application and supporting documents does not guarantee admission to the graduate program at Lehman College.

Date: _____ Signature: _____

Applications must be signed and dated in order to be valid.

