



OFFICE OF
GRADUATE
ADMISSIONS

SHUSTER HALL, RM 150
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Instructions for Graduate Matriculated Readmission Application

We wish to welcome you back and help you make the application process as smooth as possible. These are the three (3) items that must accompany the enclosed application for readmission:

- ✓ Written approval for readmission from the advisor of the program you attended as a matriculated student. Refer to the enclosed adviser list for assistance.
- ✓ A \$10 application fee made payable to Lehman College.
- ✓ The enclosed pink, bursar receipt completed.

Additional Admissions Criteria- All readmit applicants regardless of previous attendance at Lehman College must submit the following:

- ✓ ***Foreign-Born Applicants** must present to the Graduate Admissions Office evidence of their current immigration status (i.e., permanent alien registration card or Certificate of Naturalization, visa, etc.) to determine their in-state or out-of-state tuition and financial aid status. These original documents must be brought in person to the Graduate Admissions Office. Copies are not acceptable.*
- ✓ ***Proof of Identity:** If the support documents (i.e. transcripts, immigration documents, etc.) to your graduate application contain more than one name, a legally documented change of name is required. Approved documents to establish identity are: Marriage certificate, Divorce decree, Court decrees, etc. These original documents must be brought in person to the Graduate Admissions Office.*

If you wish to change to a different graduate program, you must file a new application for matriculation. Check with the Graduate Admissions Office for further instructions on this matter.