# Fridays @ first

March 6, 2009

CUNYfirst is Coming Soon!

Our focus right now remains the upcoming implementation in HR, as it will affect and be available to every CUNY employee. Work continues for creating new Student Administration and Finance processes every week.

- ***Human Resources – Human Capital Management (HCM) - Users Acceptance Testing (UAT)***

Users Acceptance Testing resumed Wednesday at Hostos Community College for two days, testing scripts for workflow and modifications of positions.  We made it through more than half of the scripts in this cycle and are finding out that the meticulous effort to test processes is progressing slower than expected.  .

On Monday, Ron Knight will have a conference call with the colleges and University Office HR leaders to discuss the latest effort at data validation.  Data and instructions were distributed today for making sure the most important data from CUPS (City University Personnel System) was correctly converted to CUNYfirst.  The results of this validation is due March 17.

CUNY Vice Chancellor Gloriana Waters and Assistant Vice Chancellor and Chief Information Officer Brian Cohen sent this memo to the Project and Human Resources leadership this week, explaining the current plan for implementing the new HR systems.

An excerpt:

> "…we are currently targeting May 2009 (for launch).  Our decision to delay the dates is based on our continued commitment to the university community that we will rigorously test and address issues during User Acceptance Testing (UAT) and training development and continuing our efforts to resolve outstanding issues that remain in the completion of the Faculty Workload fit/gap analysis.

> "The CUNYfirst and campus teams continue to work towards building a system that is designed to meet CUNY requirements for functionality and will effectively serve our broad HR community, budget offices, and the many managers and supervisors involved in the recruitment, hiring and appointment processes.  Ultimately, the CUNYfirst system will serve the greater university community and must therefore meet a very high level of satisfaction before we go into production.

> "Accordingly, this date change will also move planned Training activities scheduled to begin with Orientation sessions on March 12 forward.  We will announce a new date shortly."

Testing the TAM/Recruiting functionality continues next week from Tuesday through Thursday at LaGuardia Community College.  Testers have already been identified for these sessions

- ***Training – Human Resources – Human Capital Management***

Train the Trainer sessions continue.  Next week the training team will spend the entire week focused on learning and then presenting to their training peers the courses they will teach to the eventual users of the new CUNYfirst HR applications.

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- ***Financial Aid – Campus Solutions***

The Financial Aid community has been advancing along through its Conference Room Pilot sessions with a good understanding of what's being taught and good insight for the features needed for CUNY FA requirements.  They'll meet again Tuesday of next week; however Wednesday's session has been cancelled due to the workload of dealing with wave 1 and wave 2 concurrently.  In lieu of Wednesday's meeting a select group of users have been invited to participate in the FACTS (Financial Aid Eligibility & Certification Tracking System) demonstration. Again, the CUNYfirst Financial Aid solution is scheduled to launch with the Wave Two college implementation.

- ***The Week Ahead – March 2 - 6***

In addition to UAT and Train the Trainer sessions for our HR pillar, the follow meetings are scheduled:

**Train the Trainer Workshops**       Mon, Mar 09 to   Fri, Mar 13

**Planning and Budget Workshop**       Mon, Mar 09       9:30 AM – 4:30 PM
230 W 41st - 10th Floor Conference Room

**HCM - Data Conversion Teleconference**       3:00 PM – 5:00 PM

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**UAT Testing - Recruiter/TAM**       Tue, Mar 10 to Thu, Mar 12
LaGuardia Community College

**Wave 2 Student Records - CRP Session**       Tue, Mar 10       9:15 AM – 4:00 PM
Joseph S. Murphy Institute/ CUNY - 25 W 43rd Street - 19th Floor

**Financial Aid CRP - Vanguards and Wave Two Colleges Only**       10:00 AM – 4:00 PM
230 W. 41st - 10th Floor Conference Room

**HCM - Data Conversion Teleconference**       3:00 PM – 5:00 PM

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**Wave 2 Student Records - CRP Session**       Wed, Mar 11       9:15 AM – 4:00 PM
Joseph S. Murphy Institute/ CUNY - 25 W 43rd Street - 19th Floor

**Financial Aid – FACTS Demonstration for Vanguard & FACTS Testing Team**       10:00 AM – 12:00 PM
230 W. 41st - 10th Floor Conference Room

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**Training Liaisons**       Fri, Mar 13       10:00 AM – 11:00 AM
Conference Call

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