Fridays @ first – Summer Thursday Edition

July 31, 2008

❖ *General Ledger – Tuition and Fees Training*

Over 60 CUNY finance professionals attended the Fourth Annual Tuition and Fees Training seminar conducted by the University Controllers office on Wednesday July 30. The objective was to familiarize colleges on CUNYfirst processes in this area and to make sure the reporting is accurate using the new Chart of Accounts structure. Out of the session came the need to increase training and knowledge in the areas of spreadsheet upload and reporting – two items that will be the subject of the second phase of General Ledger training beginning in mid-August.

❖ *General Ledger – Technical Issues*

CUNYfirst General Ledger users are reminded that they are required to contact their local help desk professionals whenever a technical issue arises – when they cannot do something within the system. This will ensure that we can troubleshoot our issues accurately and to spot trends. If a user has a question "how do I do this", we suggest they work within their peer network, although our help desks are equipped to answer many questions. But again, please log a help desk ticket if you are having technical issues trying to do your work in the General Ledger.

❖ *Student Administration (Campus Solutions) – Student Financials and Financial Aid*

CUNYfirst Student Financials and Financial Aid teams will meet Tuesday August 5 and Wednesday August 6 in a joint sessions with Financial Aid professionals and CUNY Bursars to update business process changes as both groups begin working in CUNYfirst. The morning session on Tuesday will cover all campuses with the afternoon devoted to issues directly affecting our Vanguard Colleges – Queens College and Queensborough Community College – and the issues that they will face when they go live in the Spring of 2009.

The Wednesday session will cover how Return to Title IV will be handled in the second wave of the student implementations. Financial Aid is the driver for this session but R2T4 definitely affects Bursars and R2T4 Coordinators.

❖ *Human Resources (Human Capital Management) – "Sneak Preview"*

The PowerPoint presentations from the July 15 – 16 "Sneak Preview" sessions have been added to the CUNYfirst Project website (http://first.cuny.edu – middle of the front page), along with an FAQ document which has 79 questions and answers to subjects ranging from recruitment, the process when a staff member changes his/her home address within CUNYfirst, adding new degrees and educational advancement to a personnel file and many more.

Have an enjoyable weekend.

John Ray - CUNYfirst Communications Manager