CUNY FIRST FULLY INTEGRATED RESOURCES & SERVICES TOOL

COMMUNICATIONS

Fridays @ FIRST Memo

To: CUNY FIRST Campus Communication Liaisons
Happy Holidays

This brief memo is for informational purposes for your CUNY FIRST Team to update you on the weekly activities of the project. You may integrate with your regular team communication.

Two key items:

- ### Financial Aid

This Monday, a joint meeting of the CUNY FIRST Steering Committee, Campus Executives and key Financial Aid leaders from Central Office and around the university was held to discuss options for PeopleSoft Financial Aid rollout. Presented were two implementation options currently being considered. One would be to roll out Financial Aid in a method similar to how we will introduce Campus Solutions – starting with our Vanguard (Queens College and Queensborough Community College) schools then by wave. A second recommendation is to implement PeopleSoft Financial Aid at the conclusion of Campus Solutions university-wide. There is more data and information to gather in January. A decision would be made after that. No decision has been made.

- ### General Ledger

At last week's meeting, we tasked the Communications Liaisons to work with the Finance Liaisons to create a campus by campus list of those who will be working on the General Ledger processes. We need a detailed list to aid us in communication and to ensure we have the correct list for training. We want to set a deadline to have that list delivered to me by January 18, 2008 so we can cross-check it with our financial team.

The criteria for a General Ledger end user is this:

A CUNY staff member who records revenue and/or expense data in existing accounting systems, those who input, review and approve Budget Office accounts, and those who do reporting. This is likely to be your Business Manager, accountants and assistant accounts and a few others.

Your Finance Liaison can help you understand the specific criteria based on functionality and how to identify GL targets. It is not everyone in your financial department.

Here is a format to follow:

Campus	Name	CUNY Title	Functional Title	email

- ### HEUG – Alliance '08 Conference

Repeating from last week, we know that a number of people from around CUNY have signed up for Oracle's Higher Education User's Group (HEUG) Alliance '08 Conference to be held March 10 -13. Please forward those names to me so that we can make sure everyone in the CUNY community in attendance are connected.

It's been my pleasure working with you all this year and I look forward to the New Year. Have a safe and restful holiday.

December 21, 2007   **John Ray**
CUNY FIRST Communications Manager
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