Oral Medication Administration Skills Checklist

Student:	Validator	Date:
Medication:		

Criteria		Not Met	Comment
1. Check the accuracy of the medication order.			
(check MAR w prescriber orders)			
2. Assess for any contraindications to client			
receiving medications (npo, hypotension, heart			
rate, allergies, labs, etc.)			
3. Perform the 6 rights of medication			
administration			
a. patient (verbal, ID: name and mr#)			
b. drug/indication			
c. dose (including correct computation)			
d. route			
e. time			
f. documentation			
4. Med knowledge:			
a. Generic and trade names			
b. Classification (non critical)			
c. Indication including your patients			
d. Therapeutic dose range and your pt			
dose			
e. Significant side effects			
f. Nursing implications			
5. Prepare meds			
a. Wash hands			
b. Take medications/MAR to patient's			
room			
c. Check each medication against MAR			
d. Check medication expiration date			
e. Tell patient name, dose, indication as			
appropriate f. Open medication and place in med cup			
cuph. Administer meds according to patient			
preference/condition			
6. Never leaves medication unattended			
7. Remain w patient until medication is ingested			
8. Document according to policy and procedure			