

**Lehman College/CUNY  
SOCIAL WORK PROGRAM**

**MSW First Year  
Mid-Term Fieldwork Evaluation – Fall Semester**

**STUDENT'S NAME** \_\_\_\_\_

**FIELD INSTRUCTOR'S NAME** \_\_\_\_\_

**FIELD INSTRUCTOR'S Phone #** \_\_\_\_\_

**FIELD INSTRUCTOR'S Email Address** \_\_\_\_\_

**AGENCY** \_\_\_\_\_

**UNIT/DEPARTMENT** \_\_\_\_\_

**ADDRESS OF AGENCY** \_\_\_\_\_

**DIRECTIONS:** Please indicate the students performance in the following areas using the following scale: Above Satisfactory ("AS"), Satisfactory ("S"), Problematic ("P") or Not Yet Determined ("NYD")

**I. Direct Services to Clients**

<b>Beginning Skills In:</b>	Individuals	Families	Groups	Organizations	Communities
<b>Engagement</b>					
<b>Assessment</b>					
<b>Contracting</b>					
<b>Interviewing</b>					

**Comments:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**II. Agency as Service Delivery System**

A. Beginning to understand agency function. \_\_\_\_\_

B. Beginning to use Community resources. \_\_\_\_\_

- C. Beginning to fulfill administrative responsibilities in a timely manner. \_\_\_\_\_
- D. Beginning to show/develop capacity to collaborate with agency staff. \_\_\_\_\_

**III. Supervisory Process**

- A. Regular attendance at scheduled weekly supervisory meetings. \_\_\_\_\_
- B. Preparation of agenda. \_\_\_\_\_
- C. Identifying learning needs/problems. \_\_\_\_\_
- D. Developing self-awareness. \_\_\_\_\_
- E. Accepting constructive criticism. \_\_\_\_\_
- F. Use of Process recordings:
  - a. Does the student submit process recordings in time for use in the weekly supervisory conference? Yes \_\_\_\_\_ No \_\_\_\_\_
  - b. Is the student beginning to reflect upon his/her interventions and role in the process recordings? Yes \_\_\_\_\_ No \_\_\_\_\_

**IV. Professional Issues**

- A. Responsiveness to agency policies and regulations. \_\_\_\_\_
- B. Use of time, punctuality, and attendance. \_\_\_\_\_
- C. Maintaining current records, compiling statistical data, performing other routine tasks. \_\_\_\_\_
- D. Adherence to professional values and ethics (NASW Code of Ethics); for example: confidentiality, client self-determination, non-judgmental approach. (Note: Breaches of professional values and ethics should be brought to the attention of the faculty advisor when they happen) \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

**V.** A. Please indicate any other significant strengths:

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B. Please indicate any other significant areas of concern:

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**Field Instructor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(Note: Student's signature indicates that the student has read this evaluation. It does not indicate the student's agreement with the evaluation. The student may write and attach an addendum to this evaluation.)