



**LEHMAN COLLEGE/CUNY** *ACADEMIC STANDARDS AND EVALUATION*  
**250 Bedford Park Boulevard West**  
**Bronx, NY 10468**

*Office of Graduate Studies*  
**Shuster Hall 275**  
**(718) 960-8972**

**APPLICATION TO EXTEND THE TIME LIMIT FOR EARNING A MASTER'S DEGREE**

Name: \_\_\_\_\_ SS#: \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_  
 Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_  
 \_\_\_\_\_ Program: \_\_\_\_\_  
 Date of Matriculation: \_\_\_\_\_ Projected Date of Graduation: \_\_\_\_\_

**TO BE COMPLETED BY STUDENT**

I acknowledge that I have exceeded or will soon exceed the five-year time limit for completing a master's degree at Lehman College that is described in the Policies and Procedures of the College. I therefore request that my past credits be accepted toward my degree, despite their having exceeded that five-year limit, subject to any conditions imposed by my academic department.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY DEPARTMENT ADVISER (select any combination of A, B, and C)**

- A. All courses that exceed the five-year time limit from (semester) \_\_\_\_\_ to (semester) \_\_\_\_\_ are current and accepted toward the master's degree except those, if any, specified in B and C below.
- B. The following courses that exceed the five-year time limit will be accepted toward the master's degree provided the student completes the specified assignments to bring his/her information in the subjects up to date:

COURSE	SEMESTER	ASSIGNMENT

- C. The following courses that exceed the five-year time limit are not current and therefore are **NOT** accepted toward the master's degree:

COURSE	SEMESTER

Program Adviser's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Graduate Studies Adviser's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**cc: student, program adviser, Ms. Lorraine Henderson**

Program Adviser's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Studies Adviser's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**cc: student, program adviser, Ms. Lorraine Henderson**