

Phone: 718-960-8280 250 Bedford Park Blvd West Fax: 718-960-7804 www.lehman.edu

To: Peter O. Nwosu, Ph.D.

Provost and Senior Vice President for Academic Affairs and Student Success

From: Teresita Levy, Executive Director (IPCE) and Chair (LALS)

Yvette Rosario, Senior Registrar

Date: April 5, 2021

Recommendations for a New Bell Schedule Re:

Overview

The committee to study the bell schedule was convened on January 29, 2021 with three goals:

- 1) Review the current bell schedule (adopted in 2007) and make changes if needed;
- 2) Review the two University Hour periods and make changes if needed; and
- 3) Explore an Enhanced Calendar option that would allow for alternative semester lengths.

The committee met 5 times to discuss these issues. The members of the committee were:

Ronald Banks, Director, Strategic Persistence Initiatives

Melissa Brown, Associate Professor, Art

David Charcape, Assistant Director of Campus Life

Cecilia Espinosa, Associate Professor, Early Childhood and Childhood Education

Milagros González-Gallardo, Associate Registrar/Scheduling Officer

Pamela S. Hinden, Director, Adult Degree Program

Gabriella Kohler, Associate Director, Student Disability Services

Teresita Levy, Co-Chair, Executive Director (IPCE) and Chair (LALS),

Naphtali O'Connor, Associate Professor, Chemistry

Jada Quinland, Student

Yvette Rosario, Co-Chair, Senior Registrar

Lynn Rosenberg, Deputy Chair, Speech-Language-Hearing Sciences

Rene Rotolo, Vice President, Administration and Finance

Ediltrudys Ruiz, AVP, Information Technology

Reine Sarmiento, Vice President, Enrollment Management and Associate Provost

Carole Weisz, Associate Director, Academic Programs

Suzanne Yates, Associate Professor, Psychology

Nadine Zerphey, Student

Committee members were assigned to one of three teams: Bell Schedule, University Hour, or Enhanced Calendar. Each of the teams worked independently and then brought their findings to the larger group. The recommendations herein were unanimously approved on April 5, 2021.



Recommendations

The recommended changes to the Bell Schedule are the result of thoughtful conversations about how to best serve our Lehman community, and are informed by research conducted by committee members and feedback received from students, faculty, Department Chairs, and School Deans about the current bell.

The committee recommends the following changes to the Bell Schedule:

- 1. Add a one-hour bell Monday-Thursday.
- 2. Add a two-hour bell Monday-Thursday.
- 3. Begin the day bell at 9am every day.
- 4. Begin the evening bell at 6pm every day.
- 5. Change the Monday University Hour period from 3:30-5pm to 4:45-5:45pm.
- 6. Change the Wednesday University Hour period from 3:30-5pm to 3:45-5:15pm.
- 7. Add a new 3-4:15pm bell block on Mondays for the in-person meeting of Hybrid courses (3-hour courses/twice per week). The rest of the coursework would occur asynchronously.
- 8. Add a new 4:30-5:45pm bell block on Mondays and Wednesdays for College Now and Graduate Students only (3-hour courses/twice per week).
- 9. Add a new 4:10-5:50pm bell block on Mondays and Wednesdays for College Now and Graduate Students only (4-hour courses/twice per week).
- 10. Add a 2-3:40pm bell block on Mondays and Wednesdays (4-hour courses/twice per week).
- 11. Add a new 11am-1:40pm bell block on Mondays and Wednesdays (3-hour courses/once per week).
- 12. Add a new 2-4:40pm bell block on Mondays (3-hour courses/once per week).
- 13. Remove the 12-1:40pm bell block Monday-Thursday.

The proposed Bell Schedule is attached (Exhibit A). The committee recommends that the new Bell Schedule is followed beginning Fall of 2022.

The committee also recommends that the college adopt an Enhanced Calendar option, but that this is limited to graduate programs, as there are no federal financial aid concerns for graduate students. The MS program in Organizational Leadership expressed interest in the Enhanced Calendar option, and the committee recommends that the pilot program is housed in MSOL. Planning for the implementation of the Enhanced Calendar should begin immediately with the goal to run a pilot program with MSOL in Spring of 2022.

Details about all the recommendations follow.

Bell Schedule Changes

The Bell Schedule Team carefully examined potential scheduling alternatives, studied data to both determine underutilized bell blocks or those with heavy usage, and consulted Department Chairs and Deans as they determined which changes would have the most positive impact on the community. Their recommendations and rationale for those recommendations are outlined below.

Recommendation #1: Add a one-hour bell Monday-Thursday.

Rationale: Currently, the college does not have a one-hour bell for courses that meet for one hour per week. The result is that many of these one-hour courses are off-bell, creating scheduling difficulties for students. Adding a one-hour bell schedule Monday-Thursday would allow for easier scheduling and avoid the surprise overlapping issues. Because the Friday bell schedule is limited to courses that meet once per week, the one-hour bell was not deemed necessary on that day.

Recommendation #2: Add a two-hour bell Monday-Thursday.

Rationale: Currently, the college does not have a two-hour bell for courses that meet for two hours per week. Adding a two-hour bell schedule Monday-Thursday would allow for easier scheduling, especially in the School of Education. Because the Friday bell schedule is limited to courses that meet once per week, the one-hour bell was not deemed necessary on that day.

Recommendation #3: Begin the day bell at 9am every day.

Rationale: Currently, the Monday-Thursday bell begins at 8am. This bell block is not used as intended: the First Year Experience program is not using the block, students have a hard time making that early class, and very few faculty prefer it. Moving the day bell to a 9am start time would allow for consistency across all days of the week. A survey was sent to Department Chairs on March 15, 2021 and the Chairs supported the later 9am start time (see Exhibit B).

Recommendation #4: Begin the evening bell at 6pm every day.

Rationale: Currently, the 4-hour evening courses begin at 6:00pm, while the 3-hour evening courses begin at 6:15pm. This confuses our evening students on their start time. Changing all evening courses to begin at 6pm will create consistency across the week. Additionally, the 6pm start to the evening bell would allow students to leave the campus 15 minutes earlier, especially important during the winter months.

Recommendation #5: Change the Monday University Hour period from 3:30-5pm to 4:45-5:45pm.

Discussed in detail below.

Recommendation #6: Change the Wednesday University Hour period from 3:30-5pm to 3:45-5:15pm.

Discussed in detail below.

Recommendation #7: Add a new 3-4:15pm bell block on Mondays for the in-person meeting of Hybrid courses (3-hour courses/twice per week). The rest of the coursework would occur asynchronously.

Rationale: The later University Hour period on Mondays allows for one additional bell block to the Monday schedule, but not to the Wednesday schedule. This creates the possibility of a bell block for 3-hour courses that meet twice per week, with one inperson meeting on Mondays and the second meeting occurring asynchronously. This change will add another opportunity for a 3-hour class to be scheduled without conflict.

- Recommendation #8: Add a new 4:30-5:45pm bell block on Mondays and Wednesdays for College Now and Graduate Students only (3-hour courses/twice per week).

 Rationale: College Now and graduate students do not participate in the University Hour. This bell block will allow graduate students to fit in one additional 3-hour class late enough to arrive on campus after their work, but before the 6pm evening schedule begins. This addition will also reduce the number of courses that are off-bell.
- Recommendation #9: Add a new 4:10-5:50pm bell block on Mondays and Wednesdays for College Now and Graduate Students only (4-hour courses/twice per week).

 Rationale: College Now and graduate students do not participate in the University Hour. This bell block will allow graduate students to fit in one additional 4-hour class late enough to arrive on campus after their work, but before the 6pm evening schedule begins. This addition will also reduce the number of courses that are off-bell.
- Recommendation #10: Add a new 2-3:40pm bell block on Mondays and Wednesdays (4-hour courses/twice per week).
 - *Rationale:* The later start time to the University Hour period on Mondays allows an additional bell block for 4-credit courses that meet twice per week.
- Recommendation #11: Add a new 11am-1:40pm bell block on Mondays and Wednesdays (3-hour courses/once per week).

Rationale: In the survey, Department Chairs consistently told us that they wanted more opportunities to teach once per week courses during the daytime. The later start time to the University Hour period on Mondays allows for this additional bell block for 3-credit courses that meet once per week.

Recommendation #12: Add a new 2-4:40pm bell block on Mondays (3-hour courses/once per week).

Rationale: In the survey, Department Chairs consistently told us that they wanted more opportunities to teach once per week courses during the daytime. The later start time to the University Hour period on Mondays allows for this additional bell block for 3-credit courses that meet once per week.

Recommendation #13: Remove the 12-1:40pm bell block Monday-Thursday.

Rationale: Overlapping courses, problems with parking, and space constraints on campus make the period between 12-1:40pm a busy, complicated one. Removing this bell block would not have major impact in scheduling, would eliminate course overlaps around the noon hour, and improve the parking bottleneck that occurs at that time.

University Hour Changes

Currently, there are two University Hour periods: Mondays and Wednesdays 3:30-5pm. It was clear that the Wednesday period was the one most utilized by the campus community. The University Hour Team discussed whether two periods were necessary and what would be affected if there was only one period per week. Chief among the concerns was making University Hour available to the great majority of students. To address this concern, the team looked at alternative days for an in-person or virtual University Hour period, considering Tuesday, Thursday, Friday and Saturday. Each of those days presents significant challenges, whether to laboratory courses that rely on a T/Th schedule, or because of reduced campus activity on Fridays and Saturdays.

A simple survey was sent to all students on March 15, 2021 that asked them about their uses of and preferences for University Hour (see Exhibit C). It was clear from the results that most used the Wednesday period, but that if there was a second hour, Monday would be among the preferred days.

The 3:30 start time on Monday, however, was problematic, as it conflicts with many courses that need to run as late as 4:30pm. The ending time at 5pm was also problematic for the evening students, who do not often have an opportunity to participate in activities. The solution was, therefore, to move the University Hour period on Mondays to 4:45-5:45pm. This later start time means there would be no off-bell courses on Mondays, and it would also allow evening students to participate in campus activities.

The committee agreed that it was important to maintain the University Hour period on Wednesdays. Senate meetings take place at this time, and it is an important part of the student culture to have Wednesday afternoons for club meetings and activities, socializing, and taking care of errands, all things that students told us they did during University Hour. The committee agreed, however, that moving the Wednesday period by 15 minutes 3:45-5:15pm (from 3:30-5pm) would allow for a new 4-hour bell block on Mondays and Wednesdays, 2-3:40pm.

There was some discussion of a virtual University Hour, and conversations should continue with student leadership about how to best create this. One idea would be for a virtual University Hour that would include office hours for the student-centered offices on campus. That way, students would be able to meet each other, to participate in events, or to conduct business if needed.

The committee formally recommends two University Hour periods per week on Mondays, 4:45-5:45pm and Wednesdays, 3:45-5:15pm.

Enhanced Calendar Option

The Enhanced Calendar Team explored the possibility of creating a 7-week term within the 15-week traditional semester. To learn more about the successes and challenges of the model, the team interviewed the registrars and financial aid directors of the two CUNY colleges that currently offer a 7-week term, Baruch College and John Jay College. They also interviewed the University Executive Registrar and the Lehman College Director of Financial Aid, and reviewed all current courses taught at Lehman during the summer sessions to learn the mechanics of the abbreviated schedule.

The team decided that enhanced calendar courses should start at the graduate level, as there are financial aid challenges for the undergraduate students. If undergrad courses are considered in the future: (a) no first-year courses should be offered in this new format; (b) the relevant Deans and Chair should be consulted before; and (c) the resources needed for manual processes needed to handle financial aid complications should be considered before the launch.

The committee recommends that the college adopt an Enhanced Calendar option, but that this is limited to graduate programs, as there are no federal financial aid concerns for graduate students. The MS program in Organizational Leadership expressed interest in the Enhanced Calendar option, and the committee recommends that the pilot program is housed in MSOL.

The committee also recommends the following:

- A committee of the relevant deans, chairs and representatives from the registrar, financial aid, and admissions (if the pilot should include new students) should be formed to plan and ensure a smooth launch of the pilot. This committee's work should begin in fall 2021.
- Deans, Chairs and IR Director should confer and develop a way to assess the
 efficacy of the pilot program, both from a student learning and faculty teaching
 perspective. This should occur before any decisions are made regarding the
 expansion of the program into other areas.

LEHMAN COLLEGE BELL SCHEDULE REVISION (2022)

BLOCK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
DAY SCHEDULE					
University Hour	4:45-5:45 pm (FREE) (New)		*3:45-5:15 pm (FREE) (New)		
1 hour – 1x/week					
A1	9:00-9:50 am New				
B1	10:00-10:50 am New				
C1	11:00-11:50 pm New				
D1	12:00-12:50 pm New				
E1	1:00-1:50 pm New				
F1	2:00-2:50 pm New				
G1		9:00-9:50 am New			
H1		10:00-10:50 am New			
l1		11:00-11:50 pm New			
J1		12:00-12:50 pm New			
K1		1:00-1:50 pm New			
L1		2:00-2:50 pm New			
M1			9:00-9:50 am New		
N1			10:00-10:50 am New		
01			11:00-11:50 pm New		
P1			12:00-12:50 pm New		
Q1			1:00-1:50 pm New		
R1			2:00-2:50 pm New		
S1				9:00-9:50 am New	
Т1				10:00-10:50 am New	
U1				11:00-11:50 pm New	
V1				12:00-12:50 pm New	
W1				1:00-1:50 pm New	
X1				2:00-2:50 pm New	

BLOCK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 hours-2x/week					
А3		9:00-10:15 am New		9:00-10:15 am New	
В3		10:30-11:45 am New		10:30-11:45 am New	
С3		12:00-1:15 pm New		12:00-1:15 pm New	
D3		1:30-2:45 pm New		1:30-2:45 pm New	
E3		3:00-4:15 pm New		3:00-4:15 pm New	
F3		4:30-5:45 pm New		4:30-5:45 pm New	
G3	9:00-10:15 am New		9:00-10:15 am New		
Н3	10:30-11:45 am New		10:30-11:45 am New		
13	12:00-1:15 pm New		12:00-1:15 pm New		
13	1:30-2:45 pm New		1:30-2:45 pm New		
кз	3:00-4:15 pm New bell block for Hybrid asynchronous sections		***		
L3	4:30-5:45 pm New For College Now and Graduate Students Only		4:30-5:45 pm New For College Now and Graduate Students Only		
4 hours – 2x/week					
A4		9:00-10:40 am		9:00-10:40 am	
В4		11:00-12:40 pm		11:00-12:40 pm	
C4		2:00-3:40 pm		2:00-3:40 pm	
D4		4:00-5:40 pm		4:00-5:40 pm	
E4	9:00-10:40 am		9:00-10:40 am		
F4	11:00-12:40 am		11:00-12:40 am		
G4	2:00-3:40 pm New		*2:00-3:40 pm New		
Н4	4:10-5:50 pm New For College Now and Graduate Students Only		4:10-5:50 pm New For College Now and Graduate Students Only		
2 hour – 1x/week					
Q2		9:00-10:40 am New			
R2				9:00-10:40 am New	
S2	9:00-10:40 am New			TACAAA	
Т2			9:00-10:40 am New		
U2					9:00-10:40 am New
V2					11:00-12:40 pm New

BLOCK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 hours-1x/week					
Q3*		2:00-4:40 pm			
R3*				2:00-4:40 pm	
S3*	11:00-1:40 pm New				
Т3*			11:00-1:40 pm New		
U3*	2:00-4:40 pm New				
V3*					9:00-11:40 am
W3*					12:00-2:40 pm
X3*					3:00-5:40 pm
4 hours – 1x/week					
Y4*					9:00-12:30 pm
Z4*					1:00-4:30 pm

EVENING SCHEDULE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
6:00-7:15 pm New		6:00-7:15 pm New		
7:30-8:45 pm New		7:30-8:45 pm New		
	6:00-7:15 pm New		6:00-7:15 pm New	
	7:30-8:45 pm New		7:30-8:45 pm New	
6:00-7:40 pm		6:00-7:40 pm		
7:50-9:30 pm		7:50-9:30 pm		
	6:00-7:40 pm		6:00-7:40 pm	
	7:50-9:30 pm		7:50-9:30 pm	
6:00-8:15 pm		6:00-8:15 pm		
	6:00-8:15 pm		6:00-8:15 pm	
XM* 6:00-8:40 pm	XT* 6:00-8:40 pm	XW*6:00-8:40 pm	XH* 6:00-8:40 pm	XF* 6:00-8:40 pm
VM* 6:00-9:30 pm	VT* 6:00-9:30 pm	VW*6:00-9:30 pm	VH* 6:00-9:30 pm	VF* 6:00-9:30 pm
	6:00-7:15 pm New 7:30-8:45 pm New 6:00-7:40 pm 7:50-9:30 pm	6:00-7:15 pm New 7:30-8:45 pm New 6:00-7:15 pm New 7:30-8:45 pm New 6:00-7:40 pm 7:50-9:30 pm 6:00-7:40 pm 7:50-9:30 pm 6:00-8:15 pm XM* 6:00-8:40 pm XT* 6:00-8:40 pm	6:00-7:15 pm New New 7:30-8:45 pm 7:30-8:45 pm New 6:00-7:15 pm New 7:30-8:45 pm New 7:30-8:45 pm New 7:30-8:45 pm New 7:50-9:30 pm 7:50-9:30 pm 6:00-7:40 pm 7:50-9:30 pm 6:00-8:15 pm 6:00-8:15 pm 8:00-8:15 pm XM*6:00-8:40 pm XT*6:00-8:40 pm XW*6:00-8:40 pm	6:00-7:15 pm

BLOCK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEKEND SCHEDULE					
BLOCK	SATURDAY	SUNDAY			
3 hours-1x/week					
ZL*	9:00-11:40 am				
ZM*	12:00-2:40 pm				
ZN*	3:00-5:40 pm				
ZO*		9:00-11:40 am			
ZP*		12:00-2:40 pm			
ZQ*		3:00-5:40 pm			
ZR*	9:00-12:30 pm				
ZS*	1:00-4:30 pm				
ZT*		9:00-12:30 pm			
ZU*		1:00-4:30 pm			

fac_sur_bell_hour_data

ID.name	01
	yd Do you think the current bell schedule works well? Why or why not?
Chair 1	I believe the current bell schedule works well as is.
Chair 2	I don't think that there is any magic to be had so I think that there is unlikely to be any tweak that will have a major impact
Chair 3	I have no issues with things the way they are currently.
Chair 4	Not rigidly enforced! Offers some structure as far as start times of classes (e.g. not having faculty ask to have a class meet f
Chair 5	It's OK.
Chair 6	I find that everything works the way we use it.
Chair 7	I like the current bell schedule, though I'm beginning to think it might be good to have more options for one-day 3-hour classes
Chair 8	A lot, actually. Particularly the two free hours, which even as depts have to use them (either the first 10 minutes for 4-credi
Chair 9	Having classes from Mon-Thursday gives our students who need to work the one day (Friday) to work. Also, we are able to sched
Chair 10	All seems fine to me.
Chair 11	4 hours – 2x/week: daytime classes always start on the hour.
Chair 12	Actually, not much for the department. It is nice that we are able to develop our own schedules for rooms where our pedagogical
Chair 13	We don't work with undergrad scheduling as much so can't comment on these time slots.
Please enter	yc What are the challenges of the current bell schedule?
Chair 1	None that I can think of.
Chair 2	If there are more online offerings then options for in-person testing could be increased. I believe
Chair 3	Same response
Chair 4	In order to vary days/times of our 3 hours, 1x/week classes, we have to use the 3 hours, 2 x/week bl
Chair 5	As a department, most of the studio art classes are 2 hrs lecture and 2 hours of lab. The current sy
Chair 6 Chair 7	It provides us with many alternatives.
	I've heard complaints about people scheduling classes during the "free hours." We haven't had to do
Chair 8	Space is the obvious challenge, so adding F, Sat, Sun, *with staffing*, would solve a lot of problem
Chair 9	Many of our students prefer morning (starting around 9:30 AM) or esp. evening classes and it is ofte
Chair 10	I don't have any particular challenges related to the current bell schedule.
Chair 11	Not enough hours in the day, but of course the bell schedule is not at fault for this =>
Chair 12	Because our students are all educators, we look to have a schedule that allows us to offer a face to
Chair 13	Revising the bell schedule is quite a challenge and a thankless task, and I truly appreciate the com
Please enter	yo What would you change, if anything?
Chair 1	I can't think of anything I would change.
Chair 2	
Chair 3	
Orium O	Same response
	Same response There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo
Chair 4	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo
Chair 4 Chair 5	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday
Chair 4 Chair 5 Chair 6	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am)
Chair 4 Chair 5 Chair 6 Chair 7	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps.
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 10	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed.
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Satt, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1 pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter y	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 12 Chair 13	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours -2x/week add 1pm-2-40pm to MW and TH For 4 hours -2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm I think this would be a good change.
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 1 Chair 1 Chair 2 Chair 1	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp, given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm I think this would be a good change. why lose an option?
Chair 4 Chair 5 Chair 6 Chair 7 Chair 7 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 12 Chair 13 Chair 13 Chair 14 Chair 2 Chair 3 Chair 4	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm What would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that.
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 1 Chair 1 Chair 2 Chair 2 Chair 3 Chair 4 Chair 5	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm yo What would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that. Yes, students are sleep-deprived enough already.
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 12 Chair 1 Chair 2 Chair 4 Chair 5 Chair 6	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm What would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that. Yes, students are sleep-deprived enough already. ABSOLUTELY
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 1 Chair 1 Chair 1 Chair 1 Chair 5 Chair 6 Chair 6 Chair 7	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm What would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that. Yes, students are sleep-deprived enough already. ABSOLUTELY I used to teach 8 am classes and don't mind them. But they sometimes have trouble enrolling enough s
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 1 Chair 2 Chair 1 Chair 5 Chair 6 Chair 6 Chair 6 Chair 7 Chair 7	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm What would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that. Yes, students are sleep-deprived enough already. ABSOLUTELY I used to teach 8 am classes and don't mind them. But they sometimes have trouble enrolling enough s We don't schedule classes at 8, b'c students don't come. But if students are willing to come in oth
Chair 4 Chair 5 Chair 6 Chair 7 Chair 7 Chair 8 Chair 9 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 2 Chair 3 Chair 4 Chair 3 Chair 4 Chair 5 Chair 6 Chair 7 Chair 6 Chair 7 Chair 8	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm what would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that. Yes, students are sleep-deprived enough already. ABSOLUTELY I used to teach 8 am classes and don't mind them. But they sometimes have trouble enrolling enough s We don't schedule classes at 8, b/c students don't come. But if students are willing to come in oth That would be GREAT!!! Start the schedule at 9AM even if we have to end the last class at around 10
Chair 4 Chair 5 Chair 6 Chair 7 Chair 7 Chair 7 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 2 Chair 3 Chair 3 Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 9 Chair 9 Chair 10	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm What would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that. Yes, students are sleep-deprived enough already. ABSOLUTELY Lused to teach 8 am classes and don't mind them. But they sometimes have trouble enrolling enough s We don't schedule classes at 8, b/c students don't come. But if students are willing to come in oth That would be GREAT!!! Start the schedule at 9AM even if we have to end the last class at around 10 I don't have any strong feelings either way on this.
Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8. am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm What would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that. Yes, students are sleep-deprived enough already. ABSOLUTELY I used to teach 8 am classes and don't mind them. But they sometimes have trouble enrolling enough s We don't schedule classes at 8, b'c students don't come. But if students are willing to come in oth That would be GREAT!!! Start the schedule at 9AM even if we have to end the last class at around 10 I don't have any strong feelings either way on this. No opinion
Chair 4 Chair 5 Chair 6 Chair 7 Chair 7 Chair 7 Chair 9 Chair 10 Chair 11 Chair 12 Chair 13 Please enter 1 Chair 2 Chair 3 Chair 3 Chair 4 Chair 5 Chair 6 Chair 7 Chair 8 Chair 9 Chair 9 Chair 9 Chair 10	There are extremely few options for 3 hours-1x/week classes, which represent the majority of Sociolo Move the open hour on Monday to Friday Early time to later (i.e. 8 am to 9 am) As I say, more options for one-day 3-hour class slots, perhaps. There need to be incentives for F, Sat, Sun teaching and learning, if space continues to be at a pre Our current bell schedule works somewhat although it is not the optimal schedule esp. given that we There's nothing that I need changed. For 4 hours – 2x/week add 1pm-2:40pm to MW and TH For 4 hours – 2x/week add later afternoon slots More one-day-a-week, two hour blocks to accommodate graduate students in particular and seniors comp Again, thank you for seeking feedback. As another option, perhaps add shorter time slots that accomm What would you think of having the first bell begin at 9a I think this would be a good change. why lose an option? Same response No problem with that. Yes, students are sleep-deprived enough already. ABSOLUTELY Lused to teach 8 am classes and don't mind them. But they sometimes have trouble enrolling enough s We don't schedule classes at 8, b/c students don't come. But if students are willing to come in oth That would be GREAT!!! Start the schedule at 9AM even if we have to end the last class at around 10 I don't have any strong feelings either way on this.

Bell Schedule Task Force - Student Survey EXHIBIT C

Are you a graduate or undergraduate student?	
Graduate	26
Undergraduate	154
(blank)	
Grand Total	180
How important is University Hour to you?	
Not important	29
Somewhat important	66
Very important	84
(blank)	1
Grand Total	180
Do you participate in Lehman College events or meetings d	
No	117
Yes	60
(blank)	3
Grand Total	180
If you do not, why?	
Because they never account for people with FT jobs who attend class in the evening. Still pay act fe	1
Busy during times	1
Did not know about it.	1
Did not know about University Hour	2
Didn't know about that.	1
Didnt know about it	1
Do not have the time	1
Don't have time for it.	1
Family	1
first time ever hearing of it is now	1
For the 4th question, I can not click more than one answer. I use university hour for all options.	1
Freshman	1
Have'nt been on campus yet	1
Hours	1
I am a freashman and I don't really know about university hours as we are working remotely	1
I am a new transfer student.	1
I am working this semester	1
I did not know about the University hours.	1
I did not know they existed since I was never informed	1
I did not know university hour was a thing until now.	1
I didn't know	1
I didn't know about it	3
I didn't know about it.	1
I didn't know about them	1

I didn't have the time to go to the events or meetings	1
I didn't know it existed until now.	1
I do not have time	1
I do not have time and I do not know how to access them.	1
I don't have time because of my classes and have family members that I need to care of	1
I don't know much about that	1
I have class	1
I have to work to support myself	1
I just learned that we had university hours.	1
l like studying	1
I literally didn't know this existed until today	1
I never heard of this until I received this email	1
I usually work on campus	1
I was new in the campus	1
I was not aware of the University Hours	1
I was not aware of the university hours.	1
I was not on campus during those hours	1
i was unaware	1
l work	1
I work during "University Hours"	1
I'm not aware of the University hours.	1
im new. freshman	1
Interferes with work hours	1
I've only heard about it recently.	1
Just transferred	1
My first semester at Lehman	1
My mother can't get sick at all and I live with her.	1
N/A	1
New student: no in person because of the pandemic	1
no reason to, don't live in the city, so this would require arrival far earlier than class	1
No time	2
Not aware of it	1
Not enough time	1
Not interested	1
Not sure, just wasn't haven't come a cross anything interesting	1
Online school	1
Online study	1
Parent and work	1
Prefer to study	1
Since I've started at Lehman I have been remote.	1
Study / Class time	1
Takes place during class time and I'm busy in the evenings	1
The days of the week don't work for me	1
The hours.	1
This is my 2nd semester but I would like to become more involved with events and meetings.	1
Time	2
Time consuming	1
Usually commuting to the campus during this time.	1
Wanted to do so when back on campus	1

When it starts I'm still at work by the time I commute it's over.	1
within working or class hours	1
Work	1
Work full time, school full time	1
Work full-time	1
work to many long hours and not interested at the moment for any campus clubs	1
If you do, please check which University Hour you partici	
Monday and Wednesday	47
Monday only	4
Wednesday Only	22
(blank)	107
Grand Total	180
Other	20
Study Attended a response wilded between and for exempts	29
Attend campus-wide lectures and/or events Attend student club meetings or events	4 20
Connect with friends	9
Go to meetings for campus organizations	8
Meet with faculty	3
Participate in committee work	1
Take care of on-campus business/errands, like going to the Registrar or Bursar	18
(blank)	88
Grand Total	180
Do you think there should be one or two periods per week	
One period (one day a week)	26
Two periods (two days a week)	142
(blank) Grand Total	12 180
Grand Total	180
If we keep the Wednesday University Hours, which other da	
Friday, 12:45 - 1:45 pm	28
Monday, 4:45 - 5:45 pm	66
Saturday, 12 - 1:30 pm	23
Thursday, 4:45 - 5:45 pm	50
(blank)	13
Grand Total	180
If the one constitution is required to be considered as a second	
If there was a virtual university hour would you particip	F2
No Yes	53 120
(blank)	7
Grand Total	180
	100