

**Lehman College
School of Education
Advising Worksheet
PROGRAM/CERTIFICATION REQUIREMENTS
Department of Middle and High School Education**

Student _____ ID# _____

Program: TESOL Advanced Certificate

Steps in the Program

Decision Point 1: Admission to Program

Admission Requirements

- Possess a bachelor's degree (or its equivalent) with an overall index of 3.0 or better, and a liberal arts and sciences major of at least 30 credits from an accredited college or university. In order to be recommended by Lehman College for ESOL certification, candidates must have successfully completed a liberal arts and sciences core specific to TESOL teachers (see "General Education Core: Liberal Arts and Sciences Requirements for ESOL Certification" below).
- New York State teacher certification
- A Master's degree appropriate for New York State professional certification
- Demonstrate the study of a language and culture other than English (12 credits) or an equivalent experience.
- The study of cultural perspectives of one or more ESOL populations (at least 3 credits)
- Submit two (2) letters of recommendation and a 500-word essay on career goals.
- Participate in an interview that requires producing a writing sample in English.
- Satisfy appropriate voice, speech, and health standards.
- Meet additional departmental, divisional, and New York State requirements, if any.
- If conditionally admitted, make up requirements starting in the first semester and finishing in no more than three consecutive semesters.

***Note: On or after May 1, 2014, the Liberal Arts and Sciences Test (LAST) will be replaced by the new Academic Literacy Skills Test (ALST).**

Decision Point 2: Enrollment in Student Teaching/Internship

Applicants must:

1. Meet the following GPA requirements: Minimum GPA 3.0
2. Have taken the following teacher certification exams: The New York State Liberal Arts & Sciences Test; the Assessment of Teaching Skills-Written (elementary or secondary), and the ESOL CST. *Please see note below about changes in NYS teaching certification exams.*
3. Have met with an advisor to make sure all prerequisites have been fulfilled.
4. Submit a complete student teaching or teaching internship application.
 - Applications are due between March 1st and April 1st for fall student teaching/teaching internship.
 - Applications are due between October 1st and November 1st for spring student teaching/teaching internship.
 - All applications require signature from School of Education program coordinator or advisor.
 - Undergraduate student teaching application also requires a signature from a major program advisor.
 - Student teaching applicants also need to submit negative tuberculosis skin test results (from the past 12 months) or a negative chest x-ray (for those who have ever had a positive tuberculosis skin test—x-ray must be from the past 5 years).

5. Register and validate for student teaching/teaching internship course(s).
6. Attend the student teaching orientation at the beginning of the student teaching semester.

Decision Point 3: Exit Requirements

Applicants must submit the following:

1. **Complete a New York State Approved Teacher Preparation Program:**

Must successfully complete the program with an overall GPA of 3.0 or better. Must successfully complete a supervised student teaching or internship course with a grade of B or better, if seeking an institutional recommendation.

2. **Meet all liberal arts and sciences requirements:**

The [Certification Officer](#) reviews your file (and all transcripts), in consultation with the TESOL program coordinators, in order to determine whether or not you have completed all of the required course work.

3. **Take the New York State Teacher Certification Exams (NYSTCE)**

For exams schedules, registration and other testing information please visit the NYSTCE at <http://www.nystce.nesinc.com/>

- a. **LAST - Liberal Arts and Sciences Test (LAST):**

The LAST consists of multiple-choice questions and a written assignment. Examinees are asked to demonstrate conceptual and analytical skills, critical-thinking and communication skills, and multicultural awareness.

The test covers scientific, mathematical, and technological processes; historical and social scientific awareness; artistic expression and the humanities; communication and research skills; and written analysis and expression.

- b. **ATS-W – Secondary Assessment of Teaching Skills—Written (ATS–W):**

The Elementary and Secondary ATS–W examinations consist of multiple-choice questions and a written assignment. They measure professional and pedagogical knowledge at the Elementary Prek-grade 6 and Secondary 7-12 level. TESOL candidates can take either examination.

- c. **The Content Specialty Test in English to Speakers of Other Languages.**

The CST in ESOL tests candidates' knowledge in foundations of ESOL instruction, developing English proficiency across the curriculum, and ESOL programs.

Note: Candidates who apply for certification on or after May 1, 2014 will be required to take the Academic Literacy Skills Test, edTPA (Teacher Performance Assessments), Educating All Students Test, and Revised Content Specialty Test in lieu of Liberal Arts and Sciences Test (LAST), Assessments of Teaching Skills-Written (ATS-W), and Content Special Test (CST). Candidates who applied for certification on or before April 30, 2014 but did not meet all the requirements for an initial certificate on or before April 30, 2014, will also be required to pass the Teacher Performance Assessment (edTPA), Educating All Students test (EAS), Academic Literacy Skills Test (ALST), and Content Specialty Test (CST). Please visit the New York State Teacher Certification Examinations website for most updated information about the new tests at http://www.nystce.nesinc.com/NY_annProgramUpdate.asp.

Complete the mandated workshops that are offered by the [Lehman College Office of Continuing Education](#):

- Child Abuse
- School Violence

If you need help preparing for these exams, [Lehman College Office of Continuing Education](#) offers PREP Workshops for the following NYSTCE: LAST, AST-W, CST

Fingerprinting

You will need finger print clearance for New York State Certification. For more information please visit the NYSED website at <http://www.highered.nysed.gov/tcert/ospra/>

Please note: Lehman College School of Education offers fingerprinting on-site twice a year for all student teachers. All student teachers need fingerprint clearance from either the New York City Department of Education or the New York State Education Department before the start of their student teaching experience. Any student teaching applicant who has not been fingerprinted will have an opportunity to do so on campus the semester prior to their student teaching course.

For additional information, please contact

Elvani Pennil, Coordinator of the Professional Development Network, at elvani.pennil@lehman.cuny.edu.

All applicants must create a NYSED TEACH account to apply for certification. Visit the NYSED at <http://www.highered.nysed.gov/tcert/teach/> for more information.

For questions and assistance with certification, contact the Teacher Certification Office at 718 960-8401.

General Education Core: Liberal Arts and Sciences Requirements for ESOL Certification

Requirement	Course(s) Taken *	Credits Still Required
History and Social Sciences (6)		
Natural Sciences (6)		
Mathematics (6)		
English Literature (6)		
A language other than English (12)		

Courses must be completed at the 100 level or higher with grades of C or higher. Dr. Smith will evaluate your undergraduate transcript for any missing requirements.

Graduate Courses: Degree Requirements

See Plan of Study (attached).

I have met with this candidate to discuss program/ certification requirements:

Program Coordinator _____

Certification Officer _____

Other _____

I have been advised about the courses that I need to complete my program and certification

Candidate

Date: _____

Cc: Candidate
Department
Office of the Dean, School of Education

TESOL Advanced Certificate (27 credits)

Candidates to this program already have a master's degree, possess New York State certification, and seek additional certification as teachers of ESOL PreK-grade 12.

Pre-requisite: The study of cultural perspectives of one or more ESL populations (at least 3 credits).

I. General Education

ESC 506: Special Needs Education (3)*

Fieldwork

15 hrs

II. Language Education

ESC 757: Linguistics (3)

5 hrs

ESC 725: Teaching English Grammar (3)

5 hrs

ESC 759: Foundations of Bilingual Ed. (3)

5 hrs

ESC 760: Second Language Learning/Teaching (3)

5 hrs

III. Methods, Materials, and Evaluation

EDC/EDE 727: TESOL PreK-grade 6 (3)

15 hrs

ESC 761: TESOL to Adolescents/Adults (3)

15 hrs

ESC 766: TESOL Through the Content Areas (3)

15 hrs

IV. Practicum (one full semester)

ESC 797: TESOL Internship (2)

ESC 611: Teaching Seminar for Interns (1)