

**Academic Assessment Council (AAC)**  
**Meeting Notes**  
**May 4, 2021**

**In attendance:** Victor Brown; Zoila Morell, Anne Rothstein, Evan Senreich, Don Sutherland, Devrim Yavuz (via Zoom)

The meeting started at 2:08 PM

**Welcome & Updates:**

Associate Provost Brown informed the Council of the ongoing consideration of possible development of LEH 151-155 courses to replace the LEH 300-level courses.

**Assessment Management System (AMS):** Remains in the procurement process. No new developments.

**Assessment Workshop:** May 20, 2021 on Creating Curriculum Maps. Led by Associate Provost Brown and Senior Registrar Yvette Rosario.

**General Discussion:**

- Discussion of a General Education Survey on global perspectives and multicultural perspectives. Devrim presented the draft survey to the Council. Discussion followed. Suggestions included revising the instructions for further explanation to prospective respondents, incorporation of anti-racist perspective, and adjusting terminology e.g., changing “underrepresented” to “marginalized.” The survey will be revised and presented to AAC members. After any additional revisions, it will likely be emailed to faculty early next week.
- Continued development of AY 2021-22 assessment workshop schedule. Added a potential workshop (to be led by an outside speaker) on revising program learning goals. Additional comments will be added.

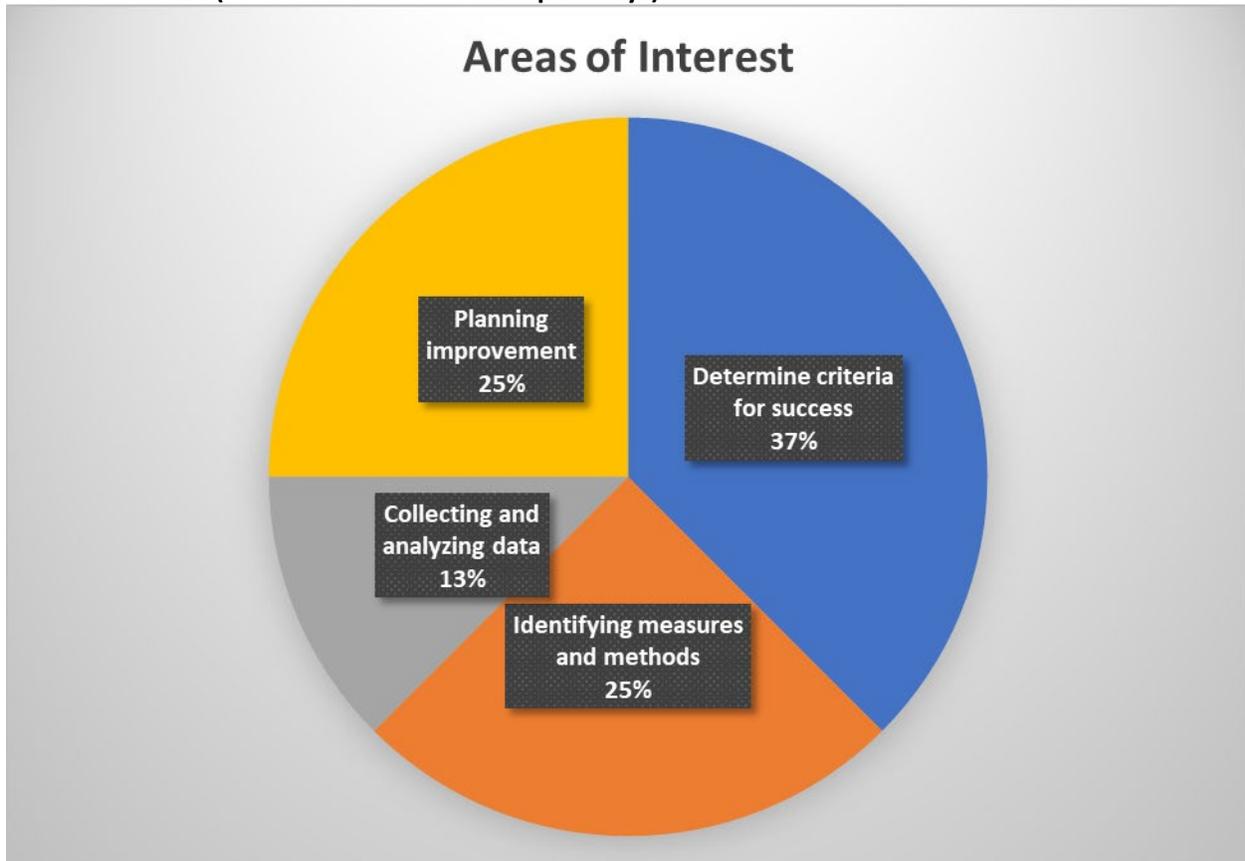
The meeting adjourned at 2:52 pm.

Don Sutherland, Acting Secretary

## AY 2021-2022 Workshop Schedule Development

To be developed and adopted by the end of the Spring 2021 semester. This is a conceptual document for planning purposes. The schedule has not yet been developed. This is a first step toward its development.

### Areas of Interest (Post-assessment workshop surveys):



### Potential Additional Areas:

- MSCHE expectations and trends (once per academic year): Highlights key standards and provides trends from Self-Study outcomes to illustrate the accreditor's emphasis. Trends could also inform workshop topics.
- Survey information: Introduces available survey data (e.g., NSSE) and how it can inform academic and AES assessment (once per academic year by Office of Institutional Research)
- Areas related to *Lehman 2025* (strategic plan) priorities i.e., social justice, multiculturalism, global perspectives.
- The faculty experience: A moderated roundtable with one faculty member from each School (once per academic year)
- Lehman College's annual assessment report (once per academic year to report out to the campus)

**Potential Workshop concepts:**

- Beginning of the AY 2021-22 introduction (for assessment coordinators) – Provost or Associate Provost
- What is success? How do we measure it?
- Translating goals and outcomes into improvement through assessment (would cover action plans, closing the loop, etc.)
- Methods and Measures (direct/indirect assessment; how much assessment, etc.)
- The use of surveys in assessment
- MSCHE Briefing (accreditation standards, trends from self-study reports, etc.)
- Faculty roundtable
- Assessing multiculturalism, global perspectives, and social justice
- Annual Assessment Report briefing

**Format:**

- Online through Fall 2021
- Spring 2022: Online and perhaps 1 in-person workshop

**Timing:**

- One set day/time? Limits attendance due to teaching/advising schedules that could conflict.
- Mixture of days/times: Could also limit attendance due to ad hoc conflicts, but would allow for wider exposure to the workshops

**Council's Ideas/Thoughts:**