



August 1, 2017

TO: College Assistants, IT Hourly Assistants and Department Supervisors

FROM: Lehman College Payroll

SUBJECT: College Assistants' and IT Hourly Assistants' FY17 Annual Leave Payout

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This memo is to notify all College Assistants and IT Hourly Assistants that FY17 Annual Leave Payouts is currently on hold pending discussions and agreement between DC37 and CUNY. Additional auditing is being conducted by University Payroll and we are instructed to delay the annual leave payments until further notice. As a result, the annual leave payout will not occur on the August 3, 2017 paycheck, the first paycheck in August, as in prior years.

We will provide more details as they become available.

We are sorry for the inconvenience that this may cause. Kindly contact our office at 718-960-8181 if you have any questions or concerns. Thank you.