



GRADUATE APPLICATION FOR NEW YORK STATE RESIDENCY

Please note: If the residency determination results in a denial of NYS resident tuition rate, tuition will be adjusted to reflect out-of-state resident fees and the applicant will be responsible for the additional tuition charges.

Semester Applying For: Fall 20 ___ Spring 20 ___ Summer 20 ___ Winter 20 ___

Print Name: _____

EMPL ID: _____

Section 1: Are you a U.S. Citizen? Yes No

Please provide one of the following as proof of status

- U.S. Passport
- U.S. Birth Certificate
- Certificate of Naturalization
- Permanent Resident Card (Green Card)
- Foreign Passport with I-94
- Employment Authorization Card 668A
- Refugee Status
- Asylee Status
- Parolee status
- Temporary Residency I-688
- Cuban/ Haitian Entrant
- Other _____

Section 2: All documents submitted must document proof of residency in New York for the 12-month period preceding the first day of classes. View the [Academic Events Calendar](#) for information on the first day of classes.

Submit two of items “a” through “n”. (Note: Documents in the same category covering the first and last months of the previous twelve-month period are acceptable provided that they show the student living at the same address.)

Items “a” through “n” are as follows:

- a. Lease, deed or rent registration form (used for rent stabilized apartments) signed by the landlord, which is either a public or private agency, and the student or parent of the student with the same surname,
- b. Letter showing eligibility or disbursement of Social Security or New York City Public Assistance with the student’s New York address covering the 12-month period immediately preceding the first day of classes and including the student’s name,
- c. Copies of the most recent complete Federal and New York State tax returns and the corresponding W-2 form. Responses to Federal form 4506 and New York State form 4506 requesting Federal and State tax information is acceptable if the Federal and State governments acknowledge that the party in question has in fact filed a tax return from the address noted,
- d. A valid New York State driver’s license or a “non-driver license” issued by the
- e. New York State Department of Motor Vehicles with the student’s name, showing the date of issuance at least one year prior to the first day of classes,



- f. IDNYC New York City municipal identification card, showing the date of issuance at least one year prior to the first day of classes,
- g. Homeowner’s or renter’s insurance policy with the student’s name listed as insured,
- h. Automobile registration with the student’s name listed,
- i. Voter registration certificate or card with the student’s name,
- j. Bills for telephone, utility, cable TV or other home services, in the student’s name, or other evidence of telephone, utility, cable TV or other home services provided to the student covering a period of 12 months,
- k. Monthly bank or credit card statements, with the student’s name, covering a period of 12 months (dollar amounts may be blocked out),
- l. Attendance as a juror in New York State with the student’s name,
- m. Housing lease signed by the landlord (who is an individual and is not a public or private agency) and the student. If the student’s name does not appear on the lease, the “Alternate Lease Statement” may be substituted. The “Alternate Lease Statement” must be completed and notarized by both the person whose name appears on the lease/contract and the student. The person whose name appears on the lease/contract must also submit proof (i.e., lease, telephone, utility, or similar type bills) of residency at his/her current address for the previous 12 months,
- n. Postmarked mail addressed to a student at a New York address at least 12 months immediately preceding the first day of classes (a P.O Box is not acceptable)

Section 3: Complete attached CUNY Residency Form For Office Use Only:	
Received by:	Date:
Approved by:	Date:
Reason for Denial/Comments:	



The following is a list of the categories of non-immigrant aliens who under Federal law have the capacity to become City and State of New York domiciliaries and therefore may qualify for the resident rate of tuition provided they have established intent (see Subsection "H") and also satisfy the University's residency requirements in Subsection "A" above.

Table with 2 columns: Status and Description. Lists categories A through V with their corresponding descriptions.

In all cases, a student who has proven a valid immigration status must also meet the residency requirements outlined in this document (page 1). In addition, a student must intend to permanently remain in New York State and/or New York City (depending on senior or community college status) and not return to his/her prior domicile in order to qualify for the University's resident tuition rate.

INELIGIBLE IMMIGRATION STATUSES

The following is a list of visa categories for non-immigrant aliens who do not qualify for the in-state or resident rate of tuition.

Table with 2 columns: Status and Description. Lists ineligible visa categories B through TN with their descriptions.



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RESIDENCY FORM: PART A

- 1. Last Name: _____ First Name: _____ Middle Initial: ____
2. CUNYfirst ID/Student ID: _____ Date of Birth: ___/___/___
3. Are you a U.S. Citizen? Yes [] No [] Are you a permanent resident alien? Yes [] No []
Are you here on a visa? Yes [] No [] Visa type: _____ Expiration Date: ___/___/___
4. Did you attend a New York State high school for two or more years, and graduate from that high school?
Yes [] No [] If yes, high school name and address _____
Date of Attendance From: _____ To _____ Graduation Date _____
5. Do you have a GED/TASC issued by NYS? Yes [] No [] Date Issued: _____
6. If you answered "yes" to item 4 or 5, did you apply to CUNY within 5 years of your high school graduation or receiving a GED/TASC? Yes [] No []
Date of first application to CUNY: _____
7. Are you a veteran or other individual eligible for educational assistance under federal GI bills? Yes [] No []
If yes, attach supporting documents.

IMPORTANT: If you answered "yes" to question 4 or 5, and to question 6, and are not lawfully present in the US, you need to complete Section B (affidavit) of this Residency Form but not Section C. If you answered "yes" to question 4 or 5, and to question 6, and are a resident of another state, you do not need to complete any other sections of this form. If you answered "yes" to question 7, you do not need to complete any other sections of this form. All other students must complete Part C of this form and submit appropriate supporting documentation.

Please note that some students who are here on visas may not be eligible for the resident tuition rate. Please refer to the CUNY Tuition and Fee Manual (see link below) for a comprehensive list of eligible visa types.



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To Be Completed by All Students

I certify that all information provided and all statements made in all sections of this Residency Form are true and correct to the best of my knowledge.

I understand that if I provide false information or withhold relevant information in order to obtain resident status, The City University may revoke its determination of in-state residency, and that I will owe non-resident tuition to the University for each semester or session that I have attended under these circumstances. I also understand that I may be subject to disciplinary action.

Date: _____ Student Signature: _____

♦ The colleges will not review any residency determination unless the request for the review is made in writing, and all required documentation is submitted on or before the last day of finals in the semester for which resident tuition is being sought.

♦ Complete rules regarding eligibility for the resident tuition rate and appeals procedure are set forth in CUNY's Tuition and Fee Manual at

<http://www.cuny.edu/about/administration/offices/la/tuition-fee-manual.html>



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CUNY RESIDENCY FORM: PART B

Affidavit of Intent to Legalize Immigration Status

_____, being duly sworn, deposes and says that he/she does
(Student's Name)
not currently have lawful immigration status but, has filed an application to legalize his/her
immigration status or will file such an application as soon as he/she is eligible to do so.

(Student's Signature)

Sworn to me this _____ day of the month of _____, 20_____

_____, State of New York, County of _____

NOTARIZED



GRADUATE APPLICATION FOR NEW YORK STATE RESIDENCY

RESIDENCY FORM: PART C

1. Last Name: First Name: Middle Initial:

2. CUNYfirst ID/Student ID: Email:

Current Address: STREET CITY STATE ZIPCODE

A. Live with parents, or other relatives, or other than a relative

1) If other relatives, describe relationship.

2) If other than a relative, describe situation.

List below all your addresses, including temporary addresses and summer addresses during the past 12 months, starting with your current address and working backwards.

Table with 3 columns: From, From, Current Address. It contains three rows for listing previous addresses.

4A. Parent's permanent address: STREET CITY STATE ZIPCODE

B. If you are under the age of 18, does anyone other than your parents serve as your legal guardian? Yes No

If yes, what is their name and address?

C. Where did you live during the last June through August period? If different from 4.A., give reason for being elsewhere during the period.

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3. A. Please list below all full-time and part-time employment (including summer employment and voluntary activities) during the past 12 months starting with the most recent employment.

Employer	Address (City/State)	From	To

B. What is the source of your support? _____

C. Did you file a New York City/State resident income tax return during the past 12 months? Yes No

D. Did you file a Federal income tax return during the past 12 months? Yes No

4. What are your purposes for residing in New York City or New York State? _____

5. Have you applied for any financial aid, scholarships, or other benefits provided under the laws of the State of New York or the United States? Yes No

If yes, specify and indicate what benefits you are receiving. _____

6. At the present time, is it your intention to permanently live in New York City or New York State? Yes No Uncertain

If uncertain, please explain:

7. Do you have any proof other than the items indicated for completing the Residency Form that you wish to present in support of your application to be declared a resident of New York City/New York State for the City University of New York tuition purposes? Yes No

If yes, please provide details and attach relevant documents.
