

From: [All Lehman Staff, Faculty and RF Employees](#) on behalf of [PROVOST OFFICE](#)
To: FACULTY-STAFF-RF@LIST.LEHMAN.EDU
Subject: Register for Hands-On Brightspace Training
Date: Wednesday, February 19, 2025 3:48:18 PM
Attachments: [Outlook-xtcsfnw.png](#)

Dear Faculty and Staff,

As we transition to Brightspace, Lehman's new Learning Management System, we are excited to announce **primarily in-person, hands-on training sessions** designed to ensure your success with the platform. These sessions are being offered collaboratively by the **Information Technology Division**, the **Center for Teaching and Learning**, and **Lehman's Brightspace Ambassadors**. They provide opportunities for active participation and individualized support, helping you confidently navigate Brightspace's features.

Register for Lehman-led sessions (primarily in-person)

- **Monday, March 10, 2025:** 4:45 – 5:45 PM - [Introduction to Brightspace](#) (In-Person)
- **Wednesday, March 12, 2025:** 4:00 – 5:00 PM - [Introduction to Brightspace](#) (In-Person)
- **Friday, March 14, 2025:** 10:00 – 11:00 AM - [Introduction to Brightspace](#) (In-Person)
- **Tuesday, March 18, 2025:** 2:00 – 3:00 PM - [Introduction to Brightspace](#) (Online)
- **Thursday, March 20, 2025:** 10:00 – 11:00 AM - [ABC's of Content & Content Management](#) (In-Person)
- **Friday, March 21, 2025:** 1:00 – 2:00 PM - [Ask Me Anything](#) (Online)
- **Monday, March 24, 2025:** 4:45 – 5:45 PM - [ABC's of Content & Content Management](#) (In-Person)
- **Wednesday, March 26, 2025:** 4:00 – 5:00 PM - [ABC's of Content & Content Management](#) (In-Person)
- **Friday, March 28, 2025:** 10:00 – 11:00 AM - [ABC's of Content & Content Management](#) (Online)
- **Tuesday, April 1, 2025:** 2:00 – 3:00 PM - [Communication & Collaboration Tools](#) (In-Person)
- **Thursday, April 3, 2025:** 10:00 – 11:00 AM - [Communication & Collaboration Tools](#) (In-Person)
- **Friday, April 4, 2025:** 1:00 – 2:00 PM - [Ask Me Anything](#) (Online)
- **Monday, April 7, 2025:** 4:45 – 5:45 PM - [Communication & Collaboration Tools](#) (In-Person)
- **Wednesday, April 9, 2025:** 4:00 – 5:00 PM - [Communication & Collaboration Tools](#) (Online)

For the **complete schedule** and updates, please visit the **Lehman Brightspace Transition website**.

The hands-on activities will require knowledge of your Lehman credentials and CUNY credentials. If you need assistance with your credentials, please join our [IT Help Desk virtual queue](#), where our IT Help Desk can assist you during their business hours."

How to Get Started

1. **Register for Lehman-led sessions:** Choose the sessions that work best for your schedule using the provided links.
2. **[Explore CUNY Virtual Workshops](#):** Sign up for instructor-led online workshops offered by CUNY to supplement your training.

We look forward to seeing you at the training sessions! Let's make this transition smooth and successful together!

Sincerely,

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