

TeqSmart Usability 101: Key Points to Review


The Digital Ink Layer


When using pens or other drawing tools in any application other than the SMART Notebook, you are writing on the **DIGITAL INK LAYER (previously known as the Transparency Layer)**. The Digital Ink Layer (DIL) allows you to write over web pages, videos, and just about any other computer program. When you pick up a pen, while using a program such as Internet Explorer or Google Earth, a **White Border** frames your screen, meaning the DIL is active. In the upper right corner of the screen you will notice 3 interactive Buttons (**1** – Page with Sunburst – Clears page, **2** - Camera/Screen Capture - will capture the DIL to your notebook **3** - Red X, which closes the DIL) Write notes on the board. When you are finished with these notes, place the pen down and tap the board, a menu will appear asking if you want to close the DIL.


Capturing an Image of the Digital Ink Layer

To save work created on the digital ink layer, press on the **Camera/Screen Capture** button on your Digital Ink Layer. The Screen Capture tool is the camera on the top right corner next to the **Red X**. Press the Screen Capture button to capture your screen and notes to the **NOTEBOOK Software. The image will automatically be sent to the SMART Notebook.**

The Floating Tools

The **Floating Toolbar** allows you to access the drawing tools for the Digital Ink Layer as well as various other functions on the SMART Board. To use the Floating Tools, click on the **SMART Board icon**  in the bottom right tray of your board. From the menu, select show floating tools. The Floating tool bar will appear on the left side of your computer monitor, to move choose the dotted square and slide across screen. The double arrows will dock the toolbar on the side. At mid-point of the computer screen the tool bar will flip and can be docked on the right side of the computer.

To customize a tool, click on the **Customize button**  at the end of the tool menu, the **Property Box** will appear and you can now change the settings for the tool. When you are finished with your customization, be sure to click on **save tool properties**.

Additional SMART Tools are available, to change, add, or remove tools click on the **Customize button**  on the bottom of your floating toolbar. Add buttons by selecting them from the available tools and sliding them to the tool bar with your finger. Some of the tools that are available are:

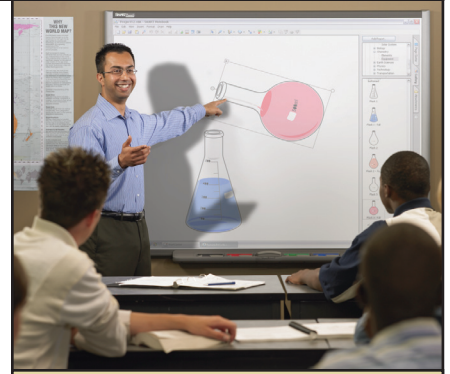
Spotlight - Highlight a specific area of the board.

Magnifier - Magnifies specific area of the board.

Screen Shade - Cover the board, move in any direction to reveal what is covered.

Your default floating toolbar will contain:

- (a) Cursor/Select
- (b) Pen
- (c) Highlighter
- (d) Erase
- (e) Line
- (f) Shapes
- (g) Right Click
- (h) Keyboard
- (i) Notebook
- (j) Undo
- (k) Customize



Usability 101-103 is a sequenced professional development program.

Usability 101: (Hands-on, 2-hour session)
Learn the basic operations of the SMART Board for immediate classroom implementation.

Usability 102a: (Hands-on, 2-hour session)
Explore in more depth SMART Notebook software's interactive capabilities to make learning come alive. Learn how to create engaging activities with a variety of interactive lessons, templates and Galley items using Drawing Tools, Gallery content, and adding links within a SMART Notebook lesson. After this professional development course, you can create interactive SMART Notebook activities that increase student engagement and support your students' diverse learning styles.

Usability 102b: (Hands-on, 2-hour session)
Learn how to create interactive activities designed to enhance lessons and further accelerate student learning. Create activities, taking advantage of the latest design tools within the new Notebook 10 software—learn how to integrate tables, animate objects, use the magic pen, make page recordings, create links and more. After this professional development experience, you will be able to create dynamic and interactive activities that are designed to increase student engagement and learning.

Usability 103: (Hands-on, 2-hour session)
Fully integrate Notebook software's resources into your teaching repertoire. Learn sophisticated techniques that will help you realize the full potential of the Notebook software and further increase your students' engagement. Explore advanced software tools like the SMART Recorder and Video Player—customize all settings within the software to fit your personal teaching styles. After attending this professional development experience, you will understand all aspects of the SMART Board software and be able to realize the full potential of its use in your classroom.