LEHMAN COLLEGE DIVISION OF Student Affairs | Career Exploration & Development Center | LEHMAN COLLEGE School of Business



CAREER INFUSED DEGREE MAP

Bachelor of Business Administration (BBA): Finance

Total Credits: 122

The BBA program equips students with the necessary managerial skills to function in today's rapidly changing business environment. The career infused degree map allows students to commit to their career exploration by aligning coursework with career readiness milestones.

FRESHMAN

ACADEMICS

1ST SEMESTER

CREDITS	
3	ENG 111 - English Composition 1
3	ECO 166 - Introduction of Macroeconomics
3	MAT 126 - Quantitative Reasoning
3	Flexible Core - World Cultures & Global Issues
3	LEH 250 - First-year Seminar
15	TOTAL CREDITS

2ND SEMESTER

CREDITS	
3	ENG 121 - English Composition 2
3	Flexible Core - US Experience in its Diversity
4	MAT 132 - Introduction to Statistics or MAT 171 - Elements of Precalculus or MAT 172 - Precalculus or MAT 174 - Elements of Calculus or MAT 175 - Calculus 1
3	Flexible Core - Creative Expression
4	ECO 167 - Introduction to Microeconomics
17	TOTAL CREDITS

CAREER READINESS

1ST SEMESTER

- ☐ Activate your Handshake account with CEDC to begin exploring career resources and opportunities available through Career Exploration & Development Center (CEDC).
- ☐ Create a resume to begin documenting your achievements. Review samples for your major on Handshake Document Library
- ☐ Join the 'Financial Learning Group' club to start building your network and developing soft skills.

2ND SEMESTER

- ☐ Create a LinkedIn account to establish your professional presence online.
- ☐ Explore career paths in Finance and take the Focus 2 Career Assessment. (Code: Lightning)
- ☐ Attend professional development events, job and internship fairs to engage with employers.
- ☐ Create a draft cover letter you can use to apply to internships and pipeline programs.

SOPHOMORE

ACADEMICS

1ST SEMESTER

CREDITS	
3	General Education Foreign Language Option
3	Required Core - Scientific World
3	ACC 171 - Principles in Accounting 1
3	BBA 204 - Principles in Management
3	ECO 302 - Economics and Business Statistics
1	CED 201 - Business Career Exploration: Self-Assessment, Discovery and Preparation
16	TOTAL CREDITS

2ND SEMESTER

3	General Education Foreign Language Option
3	Required Core - Life and Physical Science
3	ACC 272 - Principles of Accounting II
3	ENW 300 - Business Writing
3	BBA 400 - Business Analytics
15	TOTAL CREDITS

CAREER READINESS

1ST SEMESTER

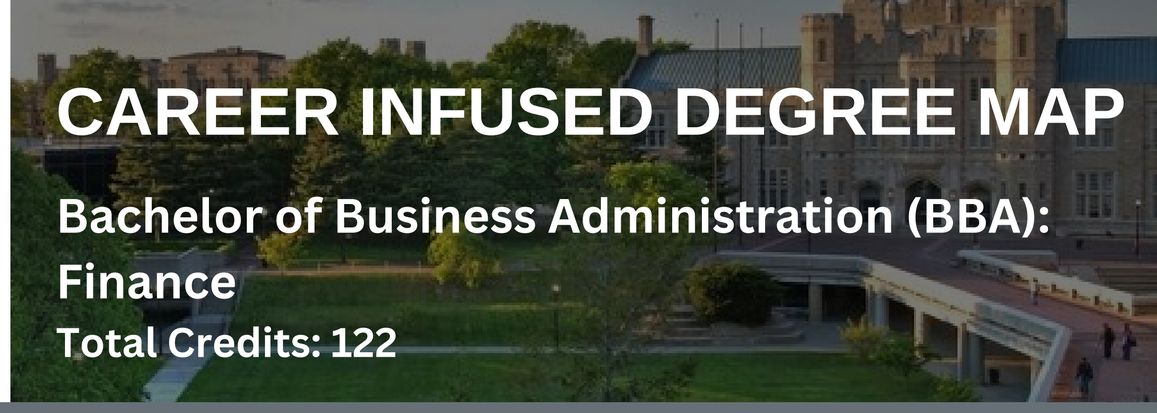
- ☐ Take 'Keys to Successful Networking', and develop a network of contacts through LinkedIn and Lehman Alumni.
- ☐ Explore and apply to early pipeline programs i.e. America Needs You (ANY), and internships in Finance for freshmen and sophomores.
- ☐ Identify a Mentor with whom you can check-in periodically (The City Tutors, Streetwise Partners, SEO, and iMentor).

2ND SEMESTER

- ☐ Attend an interview workshop to learn the fundamentals of interviewing for finance roles.
- ☐ Participate in case competitions to solve real-world financial problems. Consult with Faculty.
- ☐ Identify skills/certificates outside of the classroom (Coursera, CUNY Upskilling, Lehman Bloomberg Financial Lab) to complete.
- ☐ Join a student professional organization (ALPFA or NABA) to deepen your engagement in Finance.

Career.services@lehman.cuny.edu - 718 960-8366 - www.lehman.edu/careerservices

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ACADEMICS

CAREER READINESS

JUNIOR

1ST SEMESTER

CREDITS	
3	BBA 208 - Introduction to Information Systems & Technology
3	BBA 405 - Management Decision Making
3	LEH 352 or 353 or 354 or 355 (must have earned 45 credits or declared your major
3	Minor or Certificate Course 1
3	Elective
15	TOTAL CREDITS

- ☐ Apply for internships that provide hands-on experience in Finance.
- ☐ Prepare for interviews in Finance by completing a Mock interview with your Career Specialist.
- ☐ Research graduate school or other postgraduate opportunities if considering further education.
- ☐ Take FREE instructor-led MS Office workshops. Lehman IT Center offers all levels of MS Word, Excel, PowerPoint, Outlook, SharePoint, etc.
- ☐ Attend career fairs, conferences, and symposiums focusing on finance-related topics and engage in faculty-led research.

2ND SEMESTER

3	LEH 352 or 353 or 354 or 355
3	Flexible Core - Any Area
3	BBA 308 - Corporation Finance
3	Minor or Certificate Course II
3	Minor or Certificate Course III
1	CED 301 - Business Career Goals, Networking and Strategies
17	TOTAL CREDITS

- ☐ Take leadership roles in the club or professional association you belong to.
- ☐ Engage in LEAP on Suitable and other Experiential Learning Opportunities to explore career paths & develop practical skills in finance.
- ☐ Complete at least one Finance internship by the end of the summer after your Junior year.
- ☐ Engage with career guidance, networking, and hiring events on Handshake and Forage to deepen your understanding of your career path.

SENIOR

1ST SEMESTER

CREDITS	
3	BBA 407 - Strategic Management
3	BBA 310 - Security & Investment Analysis
3	Minor or Certificate Course IV
3	Elective
3	Elective
15	TOTAL CREDITS

- ☐ Meet with your Career Specialist for job search preparation: Finalize your professional resume, and cover letter, and prepare for interviews.
- ☐ Take the Securities Industries Examination (SIE) administered by FIRNA.
- ☐ If applicable complete the process for applying to graduate school.
- ☐ Apply for career-related roles. Record your progress and remember to follow-up on your applications.

2ND SEMESTER

3	PHI 330 - Business Ethics
3	Elective
3	Elective
3	Elective
2	Elective
14	TOTAL CREDITS

- ☐ Attend finance networking events, Spring Career & Internship Fair, alumni panels, and industry events, to connect with recruiters.
- ☐ Continue to apply for career-related roles on Handshake and targeted resources provided by your Career Specialist.
- ☐ If appropriate, complete the process of applying to graduate school.
- ☐ Practice your interview skills with your Career Specialist.
- ☐ Complete the Cap and Gown Survey in CUNYFirst.