Lehman College students have until **11:59 p.m. on Wednesday, December 14th**, to withdraw from a course for the Fall ‘22 semester and receive a “W” instead of a traditional letter grade. This is usually an option for students who may not be doing well in a course or who may not have been attending their course altogether and want to preserve their GPA.

Although taking the “W” won’t impact a student’s GPA, it could affect their eligibility for financial aid. So, how can you tell if withdrawing from a course is the right option for your academic career?

**Withdrawal Decision Tool**

The tool asks students a series of questions based on their area of study and their academic standing and produces a recommendation based on the answers a student supplies. No personal information will be collected or be available from anyone who uses the tool.

Also, the tool is to be used by students simply as general guidance, the decision to withdraw is the student's own and all individualized questions regarding academic progress should be directed to a student's advisor or a college official. Submitting the questionnaire in the tool does not constitute withdrawing from a course.
In addition to this tool, the College’s advising units are working with faculty to alert students who have either stopped attending a course or are in jeopardy of failing it. Please check your email regularly to see if you’ve received a notice.

**If you have determined that withdrawing is the best option for your academic future, you must do so through Schedule Builder BEFORE 11:59 p.m. on Wednesday, December 14th. Instructions on how to withdraw can be found here.** The decision to withdraw from a course is FINAL and cannot be reversed or appealed.

Students who know they need to make up a course can register for the Winter 2023 or Spring 2023 semester.