

**Actions, Timelines, and Responsibilities**

Actions	Timeline	Responsibility
<b>A. Preparation</b> ..... 1. Develop/Refine Planning Process 2. Appoint Steering Committee 3. Appoint Guiding Statement Task Force 4. Appoint other Task Forces	June - Aug 2019	
<b>B. Initiate Planning Process</b> 1. Guiding Statements Task Force: Identify Values/Mission/Vision (VMV) and Submit to Steering Committee..... 2. Campus Reviews VMV..... 3. Final Draft of VMV..... 4. President's Cabinet Reviews VMV..... 5. College Senate Governance Forum – Reviews and Adopts Draft Guiding Statements (VMV) – documents due Jan 22, 2020) ..... 6. Identify Strategies for Attaining the Goals Identified by the College for long-term health and sustainability (Facilitated Conversations)..... a. All Campus Strategic Planning Workshop..... b. Community Partners Forum..... c. Alumni Forum..... d. PAB Forum..... e. Task Force Workshop..... f. Student Forum..... g. Steering Committee Forum..... h. Faculty Feedback via Department Chairs (online)..... i. Staff Feedback via Division heads (online).....	July 13 – Sept 13, 2019 Oct 9 – 19, 2019 <b>Nov 25, 2019</b> Jan 2020  Feb 5, 2020  Oct 21 – 25, 2019 Oct 21, 2019; 10am-2pm Oct 22, 2019; 12-2pm Oct 22, 2019; 5-7pm Oct 23, 2019; 10am-12pm Oct 23, 2019; 2-4pm Oct 23, 2019; 5:30-7:30pm Oct 24, 2019; 10am-12pm Oct 24 – Nov 16, 2019 (due) Oct 24 – Nov 16, 2019 (due)	Loscocco / MacKillop Nwosu VMV Task Force Nwosu Nwosu  Nwosu Nwosu Ebersole Ebersole Gagliardi Nwosu Bazile Nwosu Nwosu Nwosu
<b>C. Conduct and Provide Research Support (OIRPA)</b> ..... <b>D. Develop &amp; Formulate Measurable Objectives and Strategies</b> ..... <b>E. Submit Draft of Strategies</b> ..... <b>F. Submit Measurable Objectives &amp; Strategies</b> ..... <b>G. Begin Developing Full Descriptions of Strategies and Specific Targets</b> ..... <b>H. Submit First Draft of Measurable Objectives/Targets/Strategies</b> ..... <b>I. Submit Refinements of Draft Measurable Objectives / Targets / Strategies (if needed)</b> ..... <b>J. Submit FINAL Draft of Measurable Objectives / Targets / Strategies</b> ..... <b>K. Submit FINAL Draft of Strategic Plan to Campus for Review and Feedback (online)</b> ..... <b>L. Based on feedback from community, if needed, submit refinements to FINAL Measurable Objectives / Targets / Strategies</b> .....	Oct 2019 – Apr 2020 Oct 2019 – Dec 16, 2019 <b>Nov 22, 2019</b> <b>Dec 16, 2019</b> Dec 16 – Mar 2, 2020 <b>Mar 2, 2020</b>  <b>Mar 16, 2020</b>  <b>Mar 20, 2020</b>  Mar 23 – Apr 7, 2020 (due) <b>Apr 14, 2020</b>	Gagliardi Task Forces Steering Committee  Task Forces Steering Committee  Steering Committee  Steering Committee  President / Provost Steering Committee
<b>M. Town Hall Sharing of Draft Strategic Plan: Presentations by Task Force Chairs</b>	Apr 20, 2020	Nwosu
<b>N. Finalize Draft Strategic Plan &amp; Align Plan with CUNY PMP &amp; Goals...</b>	May 2020	Nwosu
<b>O. Develop a Budget &amp; Implementation Plan</b> .....	Jun – July, 2020	President / Nwosu / Rotolo
<b>P. Develop Strategic Plan Annual Reporting Dashboards</b> .....	July – Aug, 2020	Nwosu / Gagliardi
<b>Q. Complete/Post/Announce Strategic Plan</b> .....	Convocation 2020	President

Steering Committee Meeting Dates	Purpose
Nov 25, 2019 @ 10:00 – 12:00 pm	Steering Committee to Share Progress to Date, Particularly Strategies – be prepared to discuss strategy draft (handouts required)
Dec 18, 2019 @ 2:00 – 4:00 pm	Steering Committee to Review Selected Strategies and Criteria
Jan 15, 2020 @ 2:00 – 4:00 pm	Steering Committee to Review Progress to Date
Feb 10, 2020 @ 10:00 – 12:00 pm	Steering Committee to Review Progress to Date
March 9, 2020 @ 10:00 – 12:00 pm	Review Completed Measurable Objectives / Targets / Strategies
March 23, 2020 @ 10:00 – 12:00 pm	Steering Committee Meeting to Plan the Structure of the Campus Presentation
April 6, 2020 @ 10:00 – 12:00 pm	If needed, Steering Committee Meeting to Plan the Structure of the Campus Presentation